



11 November 2015

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held in the Chambers, Blayney Shire Community Centre on Monday, 16 November 2015 at 6.00 pm for consideration of the following business -

- (1) Acknowledgement of Country
- (2) Recording of Meeting Statement
- (3) Apologies for non-attendance
- (4) Disclosures of Interest
- (5) Public Forum
- (6) Confirmation of Minutes - Ordinary Council Meeting held on 19.10.15
- (7) Matters arising from Minutes
- (8) Mayoral Minute
- (9) Notices of Motion
- (10) Reports of Staff
 - (a) Executive Services
 - (b) Corporate Services
 - (c) Infrastructure Services
 - (d) Planning and Environmental Services
- (11) Delegates Reports
- (12) Questions from Councillors
- (13) Closed Meeting

Yours faithfully

Rebecca Ryan
General Manager

Meeting Calendar 2015/2016

November

Time	Date	Meeting	Location
5.00 pm	12 November 2015	Cemetery Forum	Community Centre
5.45 pm	12 November 2015	Access Advisory Committee	Community Centre
6.00 pm	16 November 2015	Council Meeting	Community Centre
4.00 pm	17 November 2015	Local Emergency Management Committee	Community Centre
5.30 pm	19 November 2015	Sports Council	Community Centre
10.00am	26 November 2015	Centroc Board Meeting	Cabonne
6.00 pm	30 November 2015	Extraordinary Council Meeting	Community Centre

December

Time	Date	Meeting	Location
6.00 pm	10 December 2015	Towns and Villages Committee	Community Centre
10.00 am	11 December 2015	Traffic Committee	Community Centre
2.30 pm	18 December 2015	UMCC Meeting	Evan Shire Building Kelso
6.00 pm	21 December 2015	Council Meeting	Community Centre

January

Nil

February

Time	Date	Meeting	Location
5.00pm	11 February 2016	Cemetery Forum	Community Centre
6.00 pm	11 February 2016	Access Committee	Community Centre
6.00 pm	15 February 2016	Council Meeting	Community Centre
4.00 pm	16 February 2016	LEMC	Community Centre
9.00am	17 February 2016	Audit Committee	Community Centre
5.30 pm	18 February 2016	Sports Council	Community Centre
10.00 am	19 February 2016	Traffic Committee	Community Centre

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HELD ON MONDAY 16 NOVEMBER 2015

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01) MINUTES OF THE PREVIOUS MEETING

Department: Executive Services

Author: General Manager

CSP Link: 6.3 A well-run Council organisation.

File No: GO.ME.3

Recommendation:

That the Minutes of the Ordinary Council Meeting held on 19 October 2015, being minute numbers 1510/001 to 1510/016 be confirmed.

**MINUTES OF THE BLAYNEY SHIRE COUNCIL ORDINARY MEETING
HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY
CENTRE, ON 19 OCTOBER 2015, COMMENCING AT 6.00 PM**

Present: Crs S Ferguson (Mayor), G Braddon OAM, A Ewin, D Kingham, S Oates and K Radburn.

General Manager (Mrs R Ryan), Director Corporate Services (Mr A Franze), Director Infrastructure Services (Mr G Baker), Acting Director Planning and Environmental Services (Ms Patsy Moppett) and Executive Assistant to the General Manager (Mrs L Ferson)

ACKNOWLEDGEMENT OF COUNTRY

RECORDING OF MEETING STATEMENT

APOLOGIES

1510/001 RESOLVED:
That the apology, tendered on behalf of Cr Somervaille, be accepted. (Ferguson/Oates)

DISCLOSURES OF INTEREST

Nil

PUBLIC FORUM

David Dixon – Council Amalgamations

MAYORAL MINUTE

The Mayor expressed congratulations to the Blayney Shire Sports Council on a successful Sports Awards event held in the Community Centre on the weekend and personally

acknowledged Cr Kingham as Chair of Sports Council on a fantastic event.

CONFIRMATION OF MINUTES

1510/002 RESOLVED:
That the Minutes of the Extraordinary Council Meeting held on 14 September 2015, being minute numbers 1509/E001 to 1509/E002 be confirmed. (Radburn/Oates)

1510/003 RESOLVED:
That the Minutes of the Ordinary Council Meeting held on 14 September 2015, being minute numbers 1509/001 to 1509/023 be confirmed. (Ewin/Kingham)

MATTERS ARISING FROM THE MINUTES

Nil

EXECUTIVE SERVICES REPORTS

COUNCIL RESOLUTION REPORT

1510/004 RESOLVED:
That Council notes the Resolution Report from July 2014 to September 2015. (Radburn/Ewin)

B2B CYCLO SPORTIF MEMORANDUM OF UNDERSTANDING

1510/005 RESOLVED:
That Council approve the Memorandum of Understanding with Bathurst Regional Council, Rotary Club of Bathurst Daybreak Inc, Cycling NSW and Blayney Shire Council. (Oates/Ewin)

MINUTES OF THE BLAYNEY SHIRE TOWNS AND VILLAGES COMMITTEE MEETING

1510/006 RESOLVED:

1. That the Minutes of the Blayney Shire Towns and Villages Committee Meeting, held on 24 September 2015 be received.
2. That Council renew membership with Keep NSW Beautiful from Tourism budget. (Ewin/Radburn)

CORPORATE SERVICES REPORTS

REPORT OF COUNCIL INVESTMENTS AS AT 30 SEPTEMBER 2015

1510/007 RESOLVED:

1. That the report of Council's investment position as at 30 September 2015 be adopted.
2. That the certification of the Responsible Accounting Officer be received. (Kingham/Oates)

DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS

1510/008

RESOLVED:

That the “Disclosures by Councillors and Designated Persons” Returns as tabled be received. (Radburn/Ewin)

CODE OF CONDUCT COMPLAINTS FOR PERIOD 1 OCTOBER 2014 TO 30 SEPTEMBER 2015

1510/009

RESOLVED:

That the report on Code of Conduct complaints for the period 1 October 2014 to 30 September 2015 be received.
(Oates/Braddon)

INFRASTRUCTURE SERVICES REPORTS

PURCHASE OF WHEEL LOADER

1510/010

RESOLVED:

1. That Council accept the quotation provided by Porter Equipment Australia Pty Ltd (per Hyundai Construction Equipment Australia Pty Ltd) for the supply of one HL740-9 Wheel Loader with 4 in 1 bucket, weigh scales, auto grease system for \$184,545.00 (exc. GST).
2. That Council approve of the disposal of the existing Case 721C loader via private auction.
3. That Council approve a supplementary vote of \$154,545 from the plant reserve for the net purchase cost. (Kingham/Oates)

DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT

1510/011

RESOLVED:

That the Director of Infrastructure Services Monthly report for October 2015 be received. (Kingham/Braddon)

PLANET FOOTPRINT -2014/15 ANNUAL ENERGY RESULTS

1510/012

RESOLVED:

That Council note the 2014-15 Planet Footprint Full Year Performance Review for electricity consumption.
(Braddon/Radburn)

UNNAMED ROAD - BROWNS CREEK

1510/013

RESOLVED:

That Council:

- a. Accept the unnamed road providing access to Lots 202,204 DP603351 and Lot 1 DP1166095 as Council Public Road.
- b. Request Crown Lands revoke Crown Reserve R750380 over Lot 1 DP256367, and dedicate the road as Council Public Road. (Oates/Ewin)

**MINUTES OF THE BLAYNEY SHIRE SPORTS COUNCIL
MEETING HELD ON THURSDAY 20 AUGUST 2015**

1510/014

RESOLVED:

That the Minutes of the Blayney Shire Sports Council Meeting, held on Thursday 21 May 2015, be received and noted.
(Kingham/Oates)

**MINUTES OF THE BLAYNEY TRAFFIC COMMITTEE
MEETING HELD ON FRIDAY 21 AUGUST 2015**

1510/015

RESOLVED:

1. That Council accept the Minutes of the Blayney Traffic Committee Meeting, held on Friday 21 August and resolve to adopt the recommendations 2 to 5 as follows:
2. That Council conduct a Road Safety Assessment and consider need for signs/convex mirror on the Kentucky Road to Neville cemetery.
3. That Council further investigate the bus route continuing along the Spring Terrace Road and onto the Forest Reefs Road.
4. That Council supports the 2015 Carcoar Cup Running Festival event, subject to the following conditions:
 - a. Development and implementation of a Traffic Management Plan which shall include a Traffic Control Plan. All implementation and Traffic Control works and Plans are to be completed by persons qualified to do so.
 - b. Approval is to be obtained from NSW Police, with all instructions issued by Police complied with and obeyed.
 - c. Council is to be provided with a copy of a \$20M Public Liability Insurance Policy indicating Blayney Shire Council's interests, with the date and location of the event.
 - d. The Event Organiser is to notify all Emergency Services of the event and associated road closures, including Blayney Hospital.
 - e. The Event Organiser is to notify all business proprietors and residents affected by the event at least 7 days prior to the event.
 - f. The Event Organiser is to provide and publish the direct contact number of the event organiser/clerk of the course, for in the event of an emergency, residents and emergency services may need to access the route.
 - g. The Event Organiser is to comply with the requirements of the "Guide to Traffic and Transport Management for Special Events" (version 3.4), 2 August 2006, for a Class 2 event.
 - h. The Event Organiser will, advertise the temporary road closures, at least seven days prior to the event, in the local media.

- i. The requirement to not place permanent markings on the road way and provide Council with a Risk Assessment for the person(s) marking the road.
- j. Council to seek clarification regarding sections 5, 8 and 11 of the Carcoar Cup Traffic Management Plan
- 5. That Council upgrade the signs on Park Street, Millthorpe. (Radburn/Braddon)

Cr Kingham recorded his name against this motion.

PLANNING AND ENVIRONMENTAL SERVICES REPORTS

DEVELOPMENT APPLICATION 104/2015 – HOME BUSINESS-GYM/STUDIO – LOT 1 DP826736, 13 TERRAGONG STREET, BLAYNEY

1510/016

RESOLVED:

That Council approve Development Application 104/2015 for a proposed home business-gym/studio, on Lot 1 DP 826736, 13 Terragong Street, Blayney, subject to the conditions at Enclosure 3. (Radburn/Oates)

FOR

AGAINST

Councillor Ferguson
Councillor Ewin
Councillor Braddon
Councillor Kingham
Councillor Oates
Councillor Radburn

Total (6)

Total (0)

There being no further business, the meeting concluded at 6.46pm.

The Minute Numbers 1510/001 to 1510/016 were confirmed on 16 November 2015 and are a full and accurate record of proceedings of the Ordinary Meeting held on 19 October 2015.

Cr S Ferguson
MAYOR

Mrs R Ryan
GENERAL MANAGER

02) BLAYNEY SHIRE CULTURAL CENTRE WORKING GROUP

Department: Executive Services

Author: General Manager

CSP Link: 2.3 Blayney Shire - a centre for arts, performance and entertainment.

File No: ED.LI.2

Recommendation:

That Council;

1. Accepts the following delegates and community representatives as members of the Blayney Cultural Centre Community Working Group
 - Blayney Cottage and VIC - Mr Tom Williams
 - Blayney Family History Group - Mrs Gwenda Standbridge
 - Central West Libraries - Ms Jan Richards
 - Blayney Town Association - Mrs Loretta Kervin
2. Accepts the following nominations to fill the 2 Community representative positions and 1 alternate
 - Ms Penny May
 - Mrs Elizabeth Russ
 - Ms Margaret Paton
3. Amends the Blayney Cultural Centre Community Working Group Terms of Reference to accommodate community representation of membership to include;
 - 2 Community representatives (*with alternate*)
4. Nominates a Councillor as the Councillor delegate.

Reason for Report:

The Blayney Cultural Centre Community Working Group Terms of Reference was adopted at the September meeting (**Resolution No 1509/001**) and Council has sought interest from the organisations and members of the public to become members of this Advisory Committee.

Council has been notified of the delegated representatives from the selected organisations and individual nominations have been received for the community representative positions.

A Councillor representative for this committee is sought and Council resolution recommended to approve the nominations received as members of the Blayney Cultural Centre Community Working Group.

Report:

At the September meeting, Council resolved to establish a Blayney Shire Cultural Centre Community Working Group to progress the planning and

provide community input into the possibilities for a Blayney Cultural Centre (**Resolution No 1509/002**).

Their role is to provide constructive and informed input into the development of Concept Plans, funding opportunities and viability of a Blayney Cultural Centre, and be the link between Council and the general community in providing feedback during this planning phase of preparing budgets, grant funding submissions and any design works.

As noted by the Terms of Reference adopted by Council, the membership, will comprise of 9 members from the following organisations:

- The Mayor of Blayney Shire Council (or delegate)
- One Councillor
- General Manager Blayney Shire Council
- 2 Community representatives and;

A representative from each of the following;

- Blayney Cottage and Visitor Information Centre
- Blayney Family History Group
- Central West Libraries
- Blayney Town Association

Council wrote to those organisations noted above invited them to notify Council of their delegated representative and advertised via various communication channels for the community representatives.

Issues:

The following nominations have been received from the organisations noted in the Terms of Reference

Blayney Cottage and VIC	- Mr Tom Williams
Blayney Family History Group	- Mrs Gwenda Standbridge
Central West Libraries	- Ms Jan Richards
Blayney Town Association	- Mrs Loretta Kervin

Three nominations have been received for the community representative positions

- Ms Penny May
- Mrs Elizabeth Russ
- Ms Margaret Paton

It is recommended that as opposed to curbing the community representative enthusiasm Council amend the Terms of Reference to read;

- 2 Community representatives (*with alternate*) and;

This will assist with ensuring a quorum is present and is accepting of the many volunteer hats of the nominated representatives; whilst maintaining an

effective and manageable committee. It also acknowledges that there are skills and experience on offer that should be involved. It would be hoped that the community representative alternate would attend meetings however only be required to be a voting member should another delegate be an apology.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

03) WORK HEALTH AND SAFETY QUARTERLY REPORT

Department: Executive Services

Author: Risk Officer

CSP Link: 6.3 A well-run Council organisation.

File No: GO.ME.1

Recommendation:

That Council receive the Work Health and Safety Report for the quarter period July to September 2015.

Reason for Report:

To update Council on Work Health and Safety; activities and performance for the period July to September 2015.

Report:

The NSW StateCover Self-Audit 2014/15 was submitted on July 2015. StateCover WHS Audit Report 2015 and Action Plan 2015 were received in September. Council received an audit score of 69.5%. Improvements had been achieved in Work Health and Safety Management System elements of; Purchasing, Records Management, Management Review and Contractors.

Improvements requiring planning for included; WHS Planning, Emergency Preparedness and Asbestos Management.

The StateCover 2015 Rebate is due in December.

Consultation

- Health and Safety Committee met in August and WHS is discussed at weekly departmental and MANEX meetings.
- Sewerage Treatment Plant Safe Work Method Statements have been updated and/or replaced by procedures.
- All staff are encouraged to participate in health and safety and report any concerns to their representatives, supervisor or Risk Officer.

Workers Compensation

There has been 1 Lost Time Incident (LTI) during this three month period, which was a mental health stress related claim.

	2014-15	July-Sept 2015
Claims	3	2
Lost Time Incident	2	1
Days lost	18	2

Notifications of Injuries/Incidents/Hazards

	2014-15	July-Sept 2015
Injury	15	2
Incident	17	3
Hazard	16	2

Council staff are encouraged to report Incidents/Near Misses and Hazards as they prompt a review of the risks, enable the development of safe method work statements and more importantly provide a general WHS training opportunity for staff involved.

Contractors

Contractors working with Council are inducted to site and participate in the site specific risk assessment. No Contractors have completed the CENTROC WHS induction during this period.

Volunteers

Project and site specific inductions occur on a regular basis. Activities were ongoing throughout the shire including the long jump pit at King George Oval, tree planting in Carcoar and the primitive camping ground at Lyndhurst.

Events

Blayney Farmers Markets and Tourism Events have been held without any WHS issues.

Issues:

Nil

Budget Implications:

Council's Workers Compensation first quarter payment (to 30/09/2015) was \$21,502. An additional premium payment of \$5,599 was calculated when 2014/2015 Actual Wage totals were submitted.

The financial incentive rebated to Council in December is subject to meeting Key Performance Indicators (KPI's) including the Self-Audit.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

04) CENTRAL NSW BEC COUNCIL DELEGATE

Department: Executive Services

Author: General Manager

CSP Link: 5.4 Capable, self sufficient communities engaged in decision making about issues that affect them.

File No: GO.ME.6

Recommendation:

That Council nominate a Councillor as the Blayney Shire Council Delegate to the Central NSW Business Enterprise Centre Board.

Reason for Report:

To nominate a Councillor as the Blayney Shire Council delegate on the Central NSW Business Enterprise Centre (BEC) Board.

Report:

The Central NSW BEC is a community based not-for-profit organisation established to foster the growth of business within the Central West of NSW.

The Business Enterprise Centre – Cabonne Orange Blayney Incorporated has registered the name Central West Business Enterprise Centre and uses it to cover the 10 Local Government Areas serviced by the Centre. More recently the name Central NSW BEC has been adopted to better reflect the Centre's positioning.

The 3 Council delegates; Cabonne, Orange and Blayney are appointed. A letter from Council is required notifying the BEC of the Council delegate for internal governance purposes.

The Board has 14 members elected at the Annual General Meeting (AGM). Board positions consist of:

- Chairperson
- Vice Chairperson
- Secretary
- Treasurer
- Council Representative – Cabonne
- Council Representative – Orange
- Council Representative - Blayney
- Seven Board Members

There are 4 sub-committees

- Executive – comprising the Chairperson, Vice Chairperson, Treasurer and Secretary

- Finance – Treasurer, one Board Member, CEO and Staff Finance Officer.
- Governance – Three Board Members (one as Leader) and the CEO
- Strategic Planning – Three Board Member (one as Leader) and the CEO.

Issues:

Currently the Mayor is Blayney Shire's delegated representative on the BEC Board. However due to other Council commitments and the daytime meeting time of the Central NSW BEC the Mayor is often not able to attend.

All Board meetings are scheduled to be held on the 3rd Thursday of every second month at midday at the BEC Training Room in Orange, except for the Christmas Meeting which is with partners of board members and BEC Staff on a date set at the AGM. This is to be held on Tuesday 8 December.

Meeting Dates for 2016 are as follows;

- Thursday 21 April 2016
- Thursday 16 June 2016
- Thursday 18 August 2016
- Thursday 20 October 16 Annual General Meeting

Budget Implications:

Councillor travel and out of pocket expenses to attend these meetings to represent Blayney Shire Council are included in the Councillor expenses budget as per the Payment of Fees and Expenses for Councillors Policy.

This is a voluntary Board and there are no sitting fees payable.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

05) ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

Department: Executive Services

Author: General Manager

CSP Link: 5.4 Capable, self sufficient communities engaged in decision making about issues that affect them.

File No: GO.ME.1

Recommendation:

That Council merge the Economic Development and the Town and Villages Advisory Committee charter and membership for the remaining 11 months of this 2012/2016 term with a view to reviewing the Charter and membership prior to September 2016.

Reason for Report:

Currently Council supports community and economic development, tourism and business engagement via two separate advisory committees under s355 of the Local Government Act (1993). These are the Economic Development Advisory Committee into the Town and Villages Advisory Committee.

It is proposed to merge these advisory committees into the main one being the Town and Villages Advisory Committee.

Report:

During the past 12 months to 2 years there has been more times than not when absences and apologies received to the Economic Development Advisory Committee resulted in the meeting being postponed or not held. Each of the 4 scheduled meetings in 2015 failed to have a quorum present.

The agenda items and discussion of issues being addressed are essentially the same as the Town and Villages Committee, with an overlap of delegates attending as representatives to both Economic Development and the Town and Villages Advisory Committee.

Issues:

The current primary objectives of each committee, roles and membership could be simply merged for the ensuing 11 months, with a review to be undertaken prior to the September 2016 Council elections.

There is also conjecture whether the committee name is as referred to by Council minutes, the Economic Development or the Economic Development and Tourism Advisory Committee; which is what the delegates have been led to believe was the name when established.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

06) FIT FOR THE FUTURE**Department:** Executive Services**Author:** General Manager**CSP Link:** 6.3 A well-run Council organisation.**File No:** GR.SB.1

Recommendation:

For Council Consideration

Reason for Report:

The NSW Government has announced a final period of consultation on the Fit for the Future reform program, which will close on Wednesday 18 November 2015.

Council has been invited to participate in this consultation which has the following purposes:

- to provide any comments Council wish to make in relation to IPART's findings on Blayney's submission; and
- to advise of any preferences Blayney Shire Council may have regarding merging partners.

In applying due diligence to this very important strategic direction, Councillors have been meeting weekly since the release of the IPART report to consider the options, weigh up the risks, challenges and benefits of remaining a stand along Council versus being part of a large regional Council. Discussions have been held with Mayors of our neighbouring Councils.

The Mayor and Councillors have given concerted effort to engage with residents and stakeholder groups throughout this process; both informally and formally. In addition to local radio interviews, the Mayor has been attending various Town/Village and Progress Association and community group meetings. Council's communications strategy has included regular updates in the Blayney Chronicle, website and social media and a mailout newsletter outlining the proposal and options, seeking community feedback.

Report:

On Tuesday 20 October; the NSW Premier, Mike Baird and Minister for Local Government, Paul Toole, hosted a Mayors webcast briefing on the IPART Assessment of Council Fit for the Future proposals. The final report was released and made public on the IPART website www.ipart.nsw.gov.au

IPART has assessed Blayney Shire Council as being Not Fit.

In regards to neighbouring Councils; Oberon, Orange City and Cabonne Shire were similarly assessed as 'Not Fit'. Bathurst Regional Council and Cowra were both deemed 'Fit'.

Both Blayney and Oberon did not satisfy the scale and capacity criterion due to the low population forecast of 7,800 and 4,950 respectively by 2031. IPART has accepted the NSW Independent Local Government Review Panel Report (ILGRP) 'rule of thumb' that a population close to or greater than 10,000 by 2031 was required to have 'sufficient scale to deliver services efficiently to the community' and to 'partner effectively with government'.

Cabonne and Orange did not satisfy the scale and capacity criterion because neither demonstrated their stand-alone proposal was at least as good as or better than the preferred ILGRP merger option for these Councils.

The Government will be making a final decision and will respond to the IPART report by the end of the year releasing its plan for the future of Local Government in NSW.

It is anticipated that this announcement may be in mid-December.

Issues:

As noted in the Budget Issues, there is significant incentive funding on the table for Councils to consider. This funding includes a Merger Implementation Grant, the Stronger Communities Fund and recently announced NSW Government administered loan borrowing facility for local government. However, this should not be the only reason to merge; and when put into context is only part of the equation.

There are many social, cultural and community based issues of moving into a larger regional Council that Councillors and senior staff have been addressing over the past few weeks. These include; local representation, autonomy of our Town and Village/Progress Associations, Council governance model, Shire of Villages branding, rates and service levels, staff and local employment, doing business with Council, retention of Depot and Council Offices.

In addition it has been important that staff focus on a business as usual approach completing the many projects underway, including some major capital works programs and continuing to delivering services to the community.

Transition Committee and Merger Implementation

The NSW Government response to the ILGRP Report regarding the establishment of a Transition Committee was *'Merging councils will have the opportunity to guide the merger process through the creation of a Local Transition Committees, comprising the Mayor and one other councillor of the merging councils, plus General Managers, to allow local leadership of the merger process.'*

The OLG have stated that there is no guarantee that the Government will establish a Transition Committee to work through all the merger issues as previously proposed.

Council views this as being an essential component to a voluntary merger and should advocate strongly for the implementation of a Transition Committee, regardless of being directed by the OLG or not; if a merger was to proceed.

Staff

In the event of a Council merger, the Local Government Act (1993) extends a number of employment protections to Council staff (except designated senior staff or the General Manager) affected by reform, and these include:

- Protection against forced redundancy during a proposal period and for a further 3 years after the date of transfer (s354C and 354F);
- Preservation of employment conditions that applied immediately before the date of transfer (s354D);
- Continuity of service for transferred employees (s354D(3));
- Limits on transferring staff outside of their previous Council's local government area for a period of 3 years after the date of transfer (s354I); and
- Preservation of regular staff numbers, as far as is reasonably practicable, at rural centres that have a population of 5,000 people or fewer (s218CA).

The provisions of Clause 39, Workplace Change and Redundancy of the Local Government (State) Award 2014 (the Award), include minimum notice and consultation requirements where a definite decision has been made to implement major changes in production, program, organisation structure or technology that are likely to have significant effects on employees; redeployment; severance pay and other benefits.

Clause 32, Consultative Committees of the Award also requires that Councils have a Consultative Committee, whose functions may include consultation with regard to organisation restructure.

The General Manager has been engaging with staff on a regular basis about this matter, facilitating staff meetings, conducting a Management of Change workshop for MANEX and Managers and issuing regular staff communiques. Council has a staff Consultative Committee, who are similarly informed.

LGNSW have advised that in all past proclamations it is noted that the designated senior staff including the General Manager are transferred as part of the merger and deemed contracted employees of the new entity.

NSW Government Consultation

By 18 November 2015, Council is invited to submit to the Department of Premier and Cabinet (DPC) via an online template, its feedback on the IPART

assessment and preferred merger partners. There are only 5 fields to enter which includes;

1. Optional Council feedback on IPART's assessment (no word limit, no upload options)
2. First Preference drop down box (Council list) preferred merger partner
3. Second Preference drop down box (Council list) preferred merger partner
4. Third Preference drop down box (Council list) preferred merger partner
5. Comments on above preferences (50 words max)

Only one Council can be selected for each preference.

In reality; a neighbouring Council could complete this selecting their one, two or three preferences with comments without the agreement of the preferred merger partner(s).

Budget Implications:

There is significant funding on offer for voluntary mergers.

As it stands Councils which merge will have access to;

Funding Program	Rural/Regional	Metro/Sydney
Merger Implementation Grant	\$5 million	\$10 million
Stronger Communities Fund	\$5 million or \$10million (3+ LGA's merging)	\$10 million or \$15 million (3+ LGA's merging)

The Stronger Communities Fund may be used for roads, bridges, swimming pools, sporting facilities, parks, footpaths, libraries and other community infrastructure.

The Merger Implementation Grant may be used for those expenses associated with the merger of 2 or more organisations such as; Financial Accounting software, Telephone and IT systems, branding and signage.

Both grants will be paid directly to Councils in a lump sum and whilst there will be some reporting and accountability requirements the process is not expected to be onerous.

The above funding for a merger being implemented is predicated on the merger proposal having been;

- agreed by each Council merger partner
- approved by NSW Government and
- submitted via the online DPC portal by 18 November 2015.

In addition there is a new State Government borrowing facility administered by NSW Treasury (TCorp) which is offering 10 year loans for capital infrastructure projects, with similar guidelines as that of the Local

Infrastructure Renewal Scheme program. However to access this facility, a Council must be Fit.

It was confirmed that if Blayney Shire Council was to merge and therefore achieve scale and capacity by the new Council population being >10,000 then Council would be deemed 'Fit' and therefore be eligible to access the TCorp Loan Borrowing Facility.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

07) CARCOAR SCHOOL OF ARTS RESERVE TRUST

Department: Executive Services

Author: General Manager

CSP Link: 6.1 Good governance across our communities.

File No: CR.CC.1

Recommendation:

For Council consideration.

Reason for Report:

For the past 5 months Council has been attempting to resolve the governance issues for the Carcoar School of Arts Trust. A resolution is not sought from Council at this stage, rather this is an opportunity for Councillors to read and digest the large amount of information. It is timely too that any issues or questions from Council may be clarified to be addressed further in a later report.

The objective of this involvement by Council is to seek a solution for the community and stakeholders so that maintenance, care and control of the School of Arts Hall is established for future generations.

Clarification is being sought from NSW Crown Lands School of Arts Reserve Trusts officers in terms of the impacts of the NSW Crown Lands review and proposed legislative changes. In particular, how this relates to a Council being a Trustee of a School of Arts Reserve Trust that is a privately owned Trust. These questions have yet to be answered formally, and could make the decision making process clearer.

Report:

Council facilitated a meeting in late June seeking a resolution to the management authority over the care and control of the Carcoar School of Arts Trust and Hall (School of Arts). Those attending included the Mayor and General Manager of Blayney Shire Council, a representative from the NSW Crown Lands Office; Geoff Braddon, and Mr Ron Murray. Mr Lance Lowe was an apology.

At that stage Council was aware that the sole trustee was Geoff Braddon.

Clarification of past events and direction was sought from NSW Crown Lands and in summary;

- The Institution is covered by the Trustees of Schools of Arts enabling Act 1902 (the Act)
- The Institution is a Private Trust
- The sole Trustee is Mr Geoff Braddon

- NSW Crown Lands have received and accepted resignations from former Trustees Mr Allan Kind (in 1990), Mrs Robyn Bell and Mrs Jennifer Wright (in 2002)
- Nominations as new Trustees for both Mr Ron Murray and Mr Lance Lowe were received by Crown Lands in 2002 however these were not processed as per the Act and have not been gazetted
- As it is 13 years since these nominations were received, Crown Lands do not intend to submit the request to appoint Mr Murray and Mr Lowe as Trustees to the Minister for approval
- The Carcoar School of Arts Incorporated which has undertaken the role of the day to day management has not been appointed or gazetted as Trustee by the Minister and therefore has no authority or formal jurisdiction over the Institution.

It was made clear at that meeting that none of the information provided by NSW Crown Lands should be considered as legal advice, and if any party is seeking clarification independent legal advice is recommended

Given that Trustees of Private Trusts are '*personally liable for actions taken on behalf of the institution, events occurring on the institution's property, or contracts entered into by the institution*' (s34 Trust Handbook); it has been recommended by Crown Lands that an incorporated body be appointed as the Trustee. It was also discussed that consideration be given to appointing the local government body, i.e. Blayney Shire Council as Trustee. Regardless of the final outcome the same process as noted above as per s34.1 of the Trust Handbook has to be implemented. Excerpts of the Trust Handbook are provided to Council in the attached documents pertaining to this report.

The appointment of a new trustee is detailed in the Act and Trust Handbook (s34.1). The timing of the public newspaper advertisements of the Special Meetings which were open to the public were scheduled as detailed in the Trust Handbook.

Disappointedly NSW Crown Lands were not in a position to provide assistance, so in the interests of Carcoar, the Mayor and General Manager agreed to facilitate the process of engaging the community to nominate and appoint a new Trustee.

Meetings

There are clearly a number of passionate and dedicated groups of people who have been connected to the School of Arts for many years. These stakeholders include the Lyndhurst RSL and Carmanhurst Museum which is housed upstairs, Carcoar School of Arts Incorporated, Carcoar Primary School P&F, Uralba Hospital Museum and Aged Care Service and the Carcoar Historical Society. As articulated in the recent Our Carcoar Community Plan 2015-2015 the Hall is considered of great value and an asset for future development of social and community activities.

The first public meeting was held on Thursday 20 August 2015 at the Carcoar School of Arts Hall with 53 people in attendance.

The second public meeting was held on Thursday 17 September 2015, once again at the Carcoar School of Arts Hall with 52 people in attendance.

A secret ballot to vote for the option of a local incorporated body or Council as preferred trustee was as follows; Incorporated Body - 18 votes and Local Government - 33 votes.

The final motion then supported by the majority of those present was that the community approve the election of Blayney Shire Council as the preferred nominated trustee of the Carcoar School of Arts Trust.

Copies of the minutes of those meetings have been provided to Council within the attached documents.

Carcoar School of Arts Inc

The Carcoar School of Arts Inc, has presided over the School of Arts for many years. Up until the middle of the year, this committee which had a list of 2014/15 financial members of 26 people, were the accepted body which has cared for and fundraised for insurance, R&M and managed bookings. It was only when a Grant Application that required signatures of the Trust was it realised that there was only one Trustee.

Various representatives from this School of Arts committee were present at both public meetings, and the committee remain firm on their request to maintain the status quo.

They have provided Council with supporting information and attached as follows;

1. Audited financial statements for the past 2 years 2013/2015
2. Letter of Resignation Treasurer and Vice President (dated 28.08.15)
3. Letter Points for Consideration (dated 01.10.15)

It is understood an AGM was advertised to be held on Sunday 15 November 2015.

Community Support

A number of letters have been received by Council subsequent to the second public meeting which are attached for Councillors information including;

4. Letter Points for Consideration (dated 09.10.15)
5. Voting Carcoar School of Arts Trusteeship (dated 10.10.15)
6. Letter (dated 11.10.15)
7. Petition received 09.11.2015.

Crown Lands Review

In October 2015 the NSW Government released its response to the Crown Lands Legislation and Management Review which proposes a simpler legislative framework and other actions to support Crown Land management.

This review included the management of Reserve trusts, Commons and Schools of Arts.

There is proposed new consolidated legislation and repealing of existing Acts. The Government response in regards to the Schools of Arts, which is relevant to this matter and 'next steps':

- *It is proposed that where a School of Arts is on private land, the trustees will remain the legal owners of the land and will be able to deal with the land subject to the terms of any trust deed and the Trustee Act 1925.*

The Response to the Crown Lands Legislation White Paper has been attached for Councillor information under separate cover. It is available on the NSW Crown Lands website
http://www.lpma.nsw.gov.au/__data/assets/pdf_file/0004/206680/response-to-crown-lands-legislation-white-paper.pdf

Implications

Should Council become Trustee the land is transferred to Council as 'community land' and is '*freed of any trusts, estates, interests or provisions affecting the land.*' As per the Local Government Act (1993) Council would be required to prepare, consult, publicly exhibit and adopt a Plan of Management.

As noted earlier in the report the effect of the Crown Lands Review and proposed legislation changes pertaining to Council Trusts; is not entirely clear. Whilst there is a suggestion that the management could be streamlined, in the case of NSW Heritage Listed School of Arts Trusts this may not be the case.

As an alternative governance model, Council is a logical and sensible option as Trustee. There are staff with the necessary skills and expertise on hand to professionally manage this valuable heritage item whilst maintaining the local ownership, encouraging and supporting community participation into the future planning and activities. Council would be a good Trust Manager, and has a number of community assets that it successfully looks after.

There is risk that if the community are not fully supportive of Council's involvement however well meaning, that the residents will become disengaged. Raised expectations by stakeholders and the perception that they no longer have ownership could add a financial burden to Council's Halls/Buildings budget. The support and volunteering effort by the community is critical for future fundraising, day to day management, cleaning and looking after the building.

Budget Implications:

Council would need to resolve if all or only part of the expenses were accepted to be included in the Operational Plan budget. Community assets such as this are often transferred to Council with the unrealistic expectation that all the R&M, WHS or improvements required can be addressed immediately. This was dispelled at the public meetings and it was conveyed

that Council believes the local interests and current stakeholders remain integral to the operations and future planning for the hall.

It was made clear to the community meetings that whilst Council was an option, it was very necessary that this have the full support of the community.

Also it was indicated that Council does not have the resources to be responsible for the day to day operations, cleaning, hall bookings and future planning. Therefore a School of the Arts Management Committee with representatives from the Carcoar community should be established to take ownership of future fundraising, applying for external grants and establishing hire fees or lease agreements.

A MOU or Licence Agreement could be established to facilitate such an arrangement.

Land

The site is zoned RU5 Village under the Blayney Local Environmental Plan 2012.

The land is located within the Carcoar Heritage Conservation Area, and is listed on the LEP as a locally significant heritage item. It is noted that the building is also listed on the State Heritage Register (as of 2 April 1999). As noted above, it is an institution with the meaning of the Trustees of Schools of Arts Enabling Act (1902) and the consent of the Minister is required to sell, lease or mortgage the property.

Repairs and Maintenance

In a pre DA meeting advice letter (January 2015) reference was made to proposed R&M works for the Carcoar School of Arts building which included;

- Attention to earthworks along the eastern side of the building to address stormwater impact on the building.
- Clearance of air vents along the lower walls.
- Cleaning of gutters and installation of gutter guards, down pipes and flashing.
- Repair to leak in the rear SE corner of the building.
- Repair to damaged plaster in the SE corner of the building.
- Repairs to rotten and subsided floor in kitchen and NE corner of the hall.

Council's Senior Health and Building Surveyor and Design Engineer undertook an onsite external inspection of the building on 6 October 2015. The following is a summary of that assessment of the condition and recommendations for remedial action.

- There is an existing drainage line (pipe) along the eastern side of the building which flows to the rear and out towards the river. This appears to be part of previous work carried out along the side of the building by the community in regard to drainage.

- It is recommended that, given that the building appears to encroach across the boundary into the lane, a rubble drain needs to be constructed along the side of the building and directed into this pipe. The works should be assessed by a suitably qualified engineer prior to commencement.
- Cross floor ventilation should also be investigated for the building as well, to avoid too much drying out under the building, which may result in cracking of the structure.

There has been no costing made of these works, nor an internal inspection to the building undertaken.

A complete building inspection by a qualified structural engineer would be recommended for Insurance purposes, should Council become Trustee.

Heritage Value

Council should be aware of the minimum standards of maintenance and repair which are the responsibility of the managers of buildings listed on the NSW State Heritage Register.

Insurance

Council's Risk Officer has sought information from our Insurer should Council become Trustee of Carcoar School of Arts.

The building can be added to the property asset schedule. Council would need to provide the replacement value of the building and contents.

On the current property value schedule, halls in the villages are valued between \$122,000 (70m²) and \$315,000 (217m²) all of which are single storey weatherboard and/or corrugated iron construction. The School of Arts is double brick, about 400m² and on the State Heritage Register. This would suggest a value of at least \$500,000 (1,250/m²) without the museum contents.

A full independent property and building inspection report and valuation would be recommended prior to a decision being made by Council to accept the community request.

Once the building is added to the property asset schedule the Council Public Liability cover will also automatically provide protection and in terms of dollar amounts, there will be no impact with regards to Public Liability. There will be a premium payable for the Property (approximately \$1,600 per annum depending on the building and contents valuation) although this will be taken into consideration at renewal, there will be no immediate premium impact.

The Museum contents would need to be valued and insured. Long term occupiers of Council buildings are required to obtain contents and public liability insurance prior to any hire/occupancy agreement.

Casual hirers of the hall would need to abide by similar conditions of hire to the Blayney Community Centre. Proof of current Public Liability insurance is

required for many functions. Casual Hirer Insurance cover is available from Council for \$94.00 per event (2015/16) subject to terms and conditions.

Council is Trustee of a number of public spaces, recreation and sporting reserves.

Location	Reserve Name	Trust Name
Blayney	King George V Park	BSC Crown Reserves Reserve
	Blayney Golf Course	Blayney Golf Course (R69798) Reserve
	Blayney Dakers Oval reserve	BSC Crown Reserves Reserve
	Adelaide Street reserve	Blayney Tennis Courts (R84340) Reserve
	Blayney Recreation reserve	BSC Crown Reserves Reserve
		BSC Crown Reserves Reserve
	Innes Park	Innes Park (R97872) Reserve
	Carrington Park	Blayney SES Reserve
Carcoar		Carrington Park Reserve
		Carrington Park Reserve
	Naylor Street playground	BSC Crown Reserves Reserve
Gallymont		BSC Crown Reserves Reserve
	Carcoar playground	BSC Crown Reserves Reserve
Lyndhurst	Somers recreation reserve	BSC Crown Reserves Reserve
Millthorpe		Lyndhurst Showground Reserve
Neville		Redmond Park Reserve
	Neville recreation reserve	Millthorpe Park Reserve
		BSC
	Neville recreation reserve	BSC Crown Reserves Reserve
Newbridge		Neville Recreation Reserve
		Neville Bushfire Brigade (R97731) Reserve
	Newbridge recreation reserve	BSC Crown Reserves Reserve

Attachments (separate document)

1	NSW Reserve Trust Handbook References	4 Pages
2	Minutes from Meeting held 20.08.2015	2 Pages
3	Minutes from Meeting held 17.09.2015	2 Pages
4	Financial Statements	3 Pages
5	Resignation of Treasurer and Vice President	1 Page
6	Letter Points for Consideration 01.10.15	2 Pages
7	Letter Points for Consideration 09.10.15	3 Pages
8	Voting Carcoar School of Arts Trusteeship 10.10.15	2 Pages
9	Letter dated 11.10.15	1 Page
10	Response to Crown Land Legislation	36 Pages
11	Petition received 09.11.2015	4 Pages

08) REPORT OF COUNCILS INVESTMENTS AS AT 30 OCTOBER 2015

Department: Corporate Services

Author: Chief Financial Officer

CSP Link: 6.3 A well-run Council organisation.

File No: FM.IN.1

Recommendation:

1. That the report indicating Council's investment position as at 30 October 2015 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

Reason for Report:

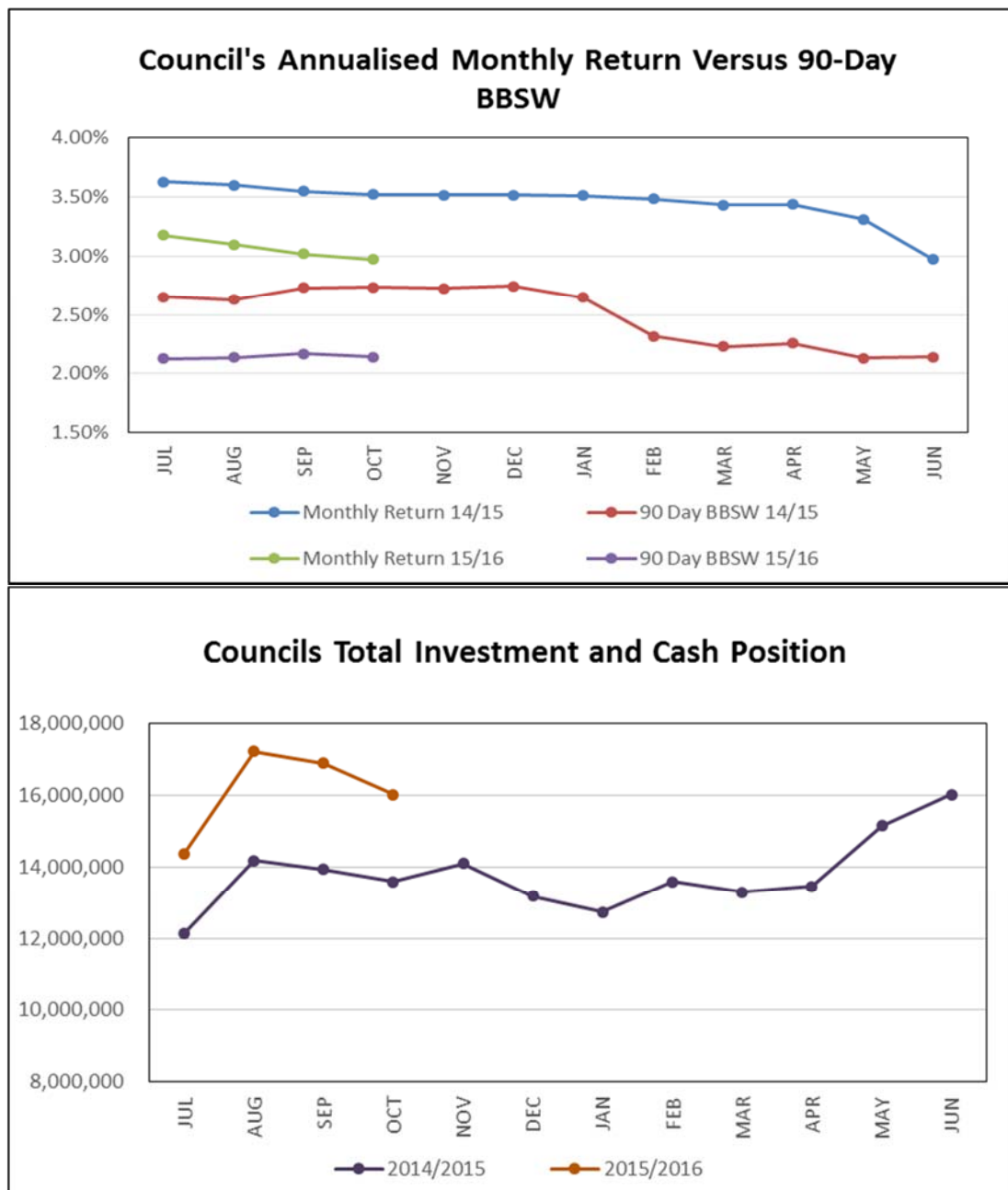
For Council to endorse the Report of Council Investments as at 30 October 2015.

Report:

This report provides details of Council's Investment Portfolio as at 30 October 2015.

Council's total investment and cash position as at 30 October 2015 is \$16,028,216. Investments earned interest of \$42,090 for the month of October 2015.

Council's monthly net return on Term Deposits annualised for October of 2.97% outperformed the 90-day Bank Bill Swap Rate of 2.14%.



REGISTER OF INVESTMENTS AND CASH AS AT 30 OCTOBER 2015				
Institution	Rating	Maturity	Amount \$	Interest Rate
AMP Bank	A1/A+	6/01/2016	500,000	3.40%
AMP Bank	A1/A+	10/05/2016	500,000	2.75%
AMP Bank	A1/A+	31/05/2016	500,000	2.75%
AMP Bank	A1/A+	3/11/2015	500,000	3.30%
AMP Bank	A1/A+	16/08/2016	500,000	2.90%
Bank of Queensland	A2/A-	6/01/2016	500,000	2.95%
Bank of Queensland	A2/A-	23/02/2016	500,000	2.80%
Bank of Queensland	A2/A-	20/01/2016	500,000	2.95%
Bank of Queensland	A2/A-	2/02/2016	500,000	3.00%
Bank of Queensland	A2/A-	16/02/2016	500,000	2.85%
Bankwest	A1+/AA-	5/04/2016	500,000	2.85%
Bankwest	A1+/AA-	2/12/2015	500,000	2.90%
Bankwest	A1+/AA-	17/11/2015	500,000	2.75%
Bankwest	A1+/AA-	16/02/2016	500,000	2.80%
Bendigo & Adelaide Bank	A2/A-	17/11/2015	500,000	3.35%
Bendigo & Adelaide Bank	A2/A-	14/06/2016	500,000	2.85%
IMB	A2/BBB	1/09/2016	500,000	2.80%
Macquarie Bank	A1/A	30/05/2016	500,000	2.70%
Macquarie Bank	A1/A	9/02/2016	500,000	3.00%
ME Bank	A2/BBB+	1/03/2016	500,000	2.75%
ME Bank	A2/BBB+	16/02/2016	500,000	2.85%
ME Bank	A2/BBB+	22/12/2015	500,000	2.80%
ME Bank	A2/BBB+	10/11/2015	500,000	2.95%
NAB	A1+/AA-	5/04/2016	500,000	2.96%
NAB	A1+/AA-	1/12/2015	500,000	3.60%
NAB	A1+/AA-	25/05/2016	500,000	2.96%
NAB	A1+/AA-	29/03/2016	500,000	3.00%
Westpac	A1+/AA-	15/03/2016	500,000	2.68%
Wide Bay Australia Ltd	A2/BBB	8/03/2016	500,000	3.01%
Wide Bay Australia Ltd	A2/BBB	5/01/2016	500,000	3.50%
Wide Bay Australia Ltd	A2/BBB	17/12/2015	500,000	3.55%
Total Investments			15,500,000	2.98%
Benchmarks:	BBSW 90 Day Index			2.14%
	RBA Cash Rate			2.00%
Commonwealth Bank - At Call Account			152,294	1.90%
Commonwealth Bank Balance - General			375,922	1.85%
TOTAL INVESTMENTS & CASH			16,028,216	

* % Interest rates as at 30/10/2015

Summary of Investment Movements - October		
Financial Institution	Invst/(Recall) Amount \$	Commentary
Bankwest	(506,117.81)	Term Deposit Matured 06/10/2015
Bankwest	500,000.00	Term Deposit Reinvested 06/10/2015
Bankwest	(506,287.67)	Term Deposit Matured 20/10/2015

Short Term Credit Rating*	Policy Maximum	Current Holding %	Current Holding \$
A-1+	100%	29%	4,500,000
A-1	80%	23%	3,500,000
A-2	60%	48%	7,500,000
A-3	40%	0%	-
			15,500,000

*Councils current investment portfolio contains only short term investments and has therefore been rated accordingly.

Overall Portfolio Return to Maturity			Actual %
Portfolio % < 1 Year	Min 40%	Max 100%	100%
Portfolio % > 1 Year	Min 0%	Max 60%	0%
Portfolio % > 3 Year	Min 0%	Max 30%	0%
Portfolio % > 5 Year	Min 0%	Max 20%	0%

Individual Institution Limit	Rating	Policy Maximum	Actual Maximum
AMP Bank	A1/A+	3,000,000	2,500,000
Bank of Queensland	A2/A-	3,000,000	2,500,000
Bankwest	A1+/AA-	3,000,000	2,000,000
Bendigo & Adelaide Bank	A2/A-	3,000,000	1,000,000
IMB	A2/BBB	3,000,000	500,000
Macquarie Bank	A1/A	3,000,000	1,000,000
ME Bank	A2/BBB+	3,000,000	2,000,000
NAB	A1+/AA-	3,000,000	2,000,000
Westpac	A1+/AA-	3,000,000	500,000
Wide Bay Australia Ltd	A2/BBB	3,000,000	1,500,000

<u>RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS</u>	
	\$ 000's
External Restrictions - Sewer*	4,819
External Restrictions - Unexpended Grants*	1,480
External Restrictions - Other*	1,112
	7,411
Internal Cash Restrictions*	6,444
Unrestricted	2,173
	8,617
TOTAL CASH & INVESTMENTS	16,028

* Restrictions represent balance as at 1 July 2015

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, David Mead, certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, the Local Government (General) Regulation 2005 and Council Policy.

Issues:

Nil

Budget Implications:

A good investment strategy optimises Council's return on investments.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

09) 2014/2015 AUDITED FINANCIAL STATEMENTS

Department: Corporate Services

Author: Chief Financial Officer

CSP Link: 6.3 A well-run Council organisation.

File No: FM.AU.2

Recommendation:

1. That Council adopt the 2014/2015 Financial Statements and accept the Auditor's Report, as submitted by Intentus Chartered Accountants.
2. That the 2014/2015 transfers to and from Council's restricted cash be adopted.

Reason for Report:

For the 2014/2015 audited financial statements to be presented to Council.

Report:

Section 413(3) of the Local Government Act 1993, requires Council to prepare Financial Reports and refer those reports to audit within 4 months after the end of the financial year (s416 (1)). On completion, section 419 of the Act requires Council to present its audited financial statements, together with the signed auditor's reports, at a meeting of the Council. The date of the above meeting must be no more than 5 weeks after the signing of the auditor's report.

For the 2015 financial year Council has presented a net operating result of \$2,406,000, with a net operating result before the inclusion of grants and contributions for capital purposes of \$746,000.

After the exclusion of non-cash items incorporated into the income statement there is a cash surplus from operating activities of \$6,846,000. This operating cash surplus contributed to funding Council's capital works program for the year, with the remainder of the required funding coming from the proceeds from asset sales and Council's reserves.

Council expended \$5,581,000 on new non-financial assets throughout the year. A large amount of this was spent on improving Council's road infrastructure and ongoing expenditure on plant and fleet replacement.

Income Statement for the financial year ended 30 June 2015

\$ '000	Actual 2015	Actual 2014
Income from Continuing Operations		
<i>Revenue:</i>		
Rates & Annual Charges	9,846	7,796
User Charges & Fees	2,419	2,018
Interest & Investment Revenue	473	480
Other Revenues	280	213
Grants & Contributions provided for Operating Purposes	3,439	2,076
Grants & Contributions provided for Capital Purposes	1,660	2,341
<i>Other Income:</i>		
Net gains from the disposal of assets	128	283
Net Share of interests in Joint Ventures & Associates using the equity method	28	98
Total Income from Continuing Operations	18,273	15,305
Expenses from Continuing Operations		
Employee Benefits & On-Costs	5,276	4,920
Borrowing Costs	186	172
Materials & Contracts	3,257	3,026
Depreciation & Amortisation	4,827	4,718
Impairment	-	-
Other Expenses	2,321	2,065
Total Expenses from Continuing Operations	15,867	14,901
Operating Result from Continuing Operations	2,406	404
Discontinued Operations		
Net Profit/(Loss) from Discontinued Operations	-	-
Net Operating Result for the Year	2,406	404
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	746	(1,937)

Balance Sheet as at 30 June 2015

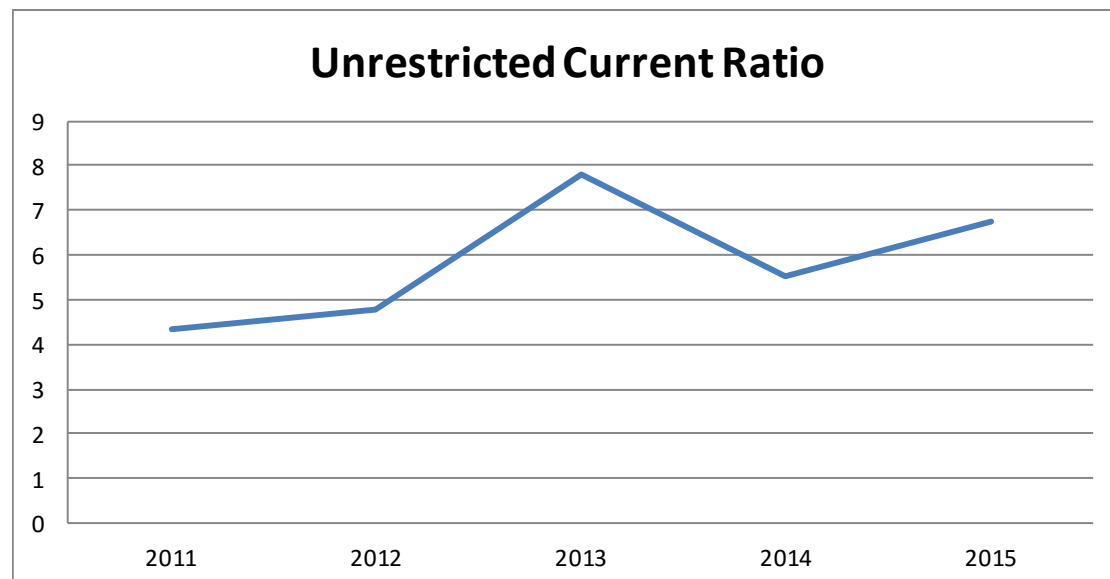
\$ '000	Actual 2015	Actual 2014
ASSETS		
Current Assets		
Cash & Cash Equivalents	866	2,181
Investments	13,500	11,000
Receivables	808	772
Inventories	736	768
Other	20	18
Non-current assets classified as "held for sale"	-	-
Total Current Assets	15,930	14,738
Non-Current Assets		
Investments	-	-
Receivables	237	32
Inventories	-	-
Infrastructure, Property, Plant & Equipment	185,195	184,665
Investments accounted for using the equity method	20,059	19,832
Investment Property	-	-
Intangible Assets	249	281
Total Non-Current Assets	205,740	204,809
TOTAL ASSETS	221,670	219,548
LIABILITIES		
Current Liabilities		
Payables	897	1,075
Borrowings	178	183
Provisions	1,445	1,343
Total Current Liabilities	2,520	2,601
Non-Current Liabilities		
Payables	1	1
Borrowings	2,171	2,506
Provisions	517	521
Total Non-Current Liabilities	2,689	3,028
TOTAL LIABILITIES	5,209	5,629
Net Assets	216,462	213,918
EQUITY		
Retained Earnings	83,327	80,719
Revaluation Reserves	133,135	133,199
Council Equity Interest	216,462	213,918
Non-controlling Equity Interests	-	-
Total Equity	216,462	213,918

Performance Indicators

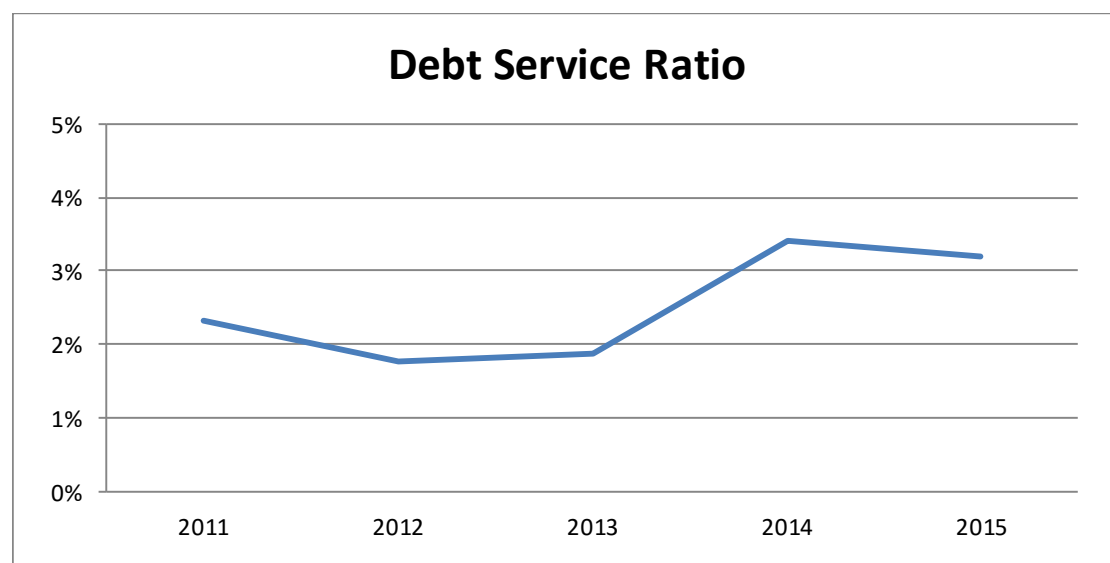
These indicators are intended to be indicative of the financial health and presence of good business management practices being conducted at Council.

1. Unrestricted Current Ratio – 6.73:1

This ratio demonstrates the ability of Council to satisfy its financial obligations in the short term. The higher the ratio the stronger the short-term financial health of the Council.

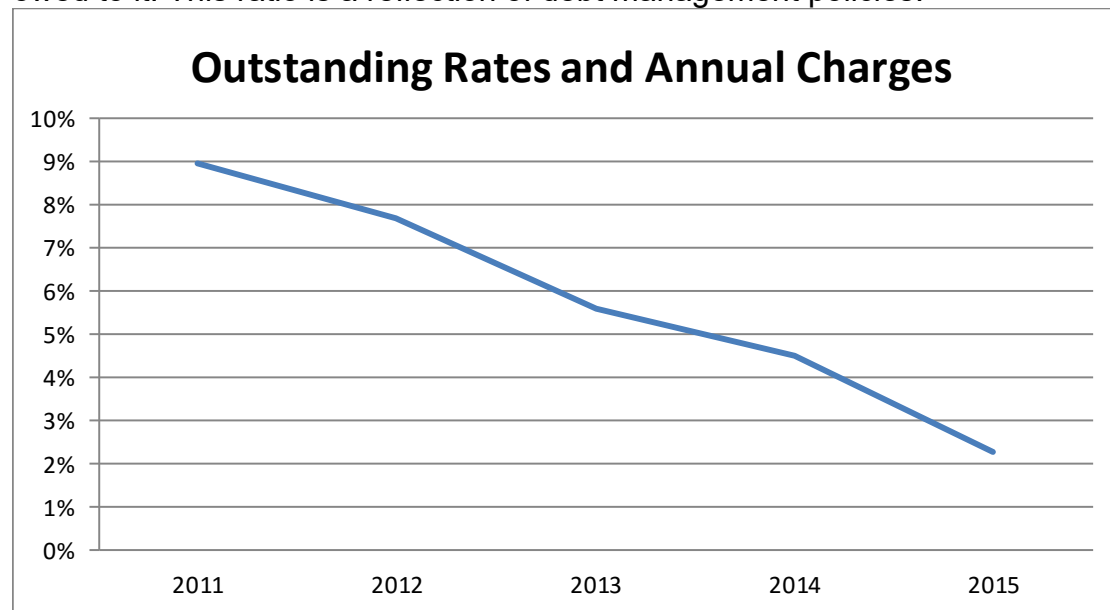
**2. Debt Service Ratio – 3.19%**

This ratio reflects the ability of Council to service its debt. It shows the amount of annual revenue necessary to service annual debt obligations (loan repayments).



3. Collection Performance – 2.28%

This ratio measures the effectiveness of Council in recovering debts legally owed to it. This ratio is a reflection of debt management policies.



Restricted Cash 30 June 2015

2015 \$ '000	Opening Balance	Transfers to Restrictions	Transfers from Restrictions	Closing Balance
External Restrictions - Other				
Developer Contributions - General	591	78	-	669
Developer Contributions - Sewer Fund	714	43	-	757
Specific Purpose Unexpended Grants	1,417	63	-	1,480
Specific Purpose Unexpended Grants-Sewer Fund	4	-	(4)	-
Sewerage Services	3,698	364	-	4,062
Domestic Waste Management	-	169	-	169
Rates - Special Variation Community Centre	21	-	(21)	-
Rates - Special Variation Mining	430	-	(156)	274
External Restrictions - Other	6,875	717	(181)	7,411
Total External Restrictions	6,875	717	(181)	7,411

2015 \$ '000	Opening Balance	Transfers to Restrictions	Transfers from Restrictions	Closing Balance
Internal Restrictions				
Plant & Vehicle Replacement	1,659	-	(35)	1,623
Employees Leave Entitlement	564	-	-	564
Asset Replacement Reserve	2,376	299	(128)	2,547
Blayney Town Works	185	-	-	185
Cemeteries	6	-	-	6
Construction of Buildings	8	-	(8)	-
Election Reserve	28	16	-	44
Golden Gully	24	-	(24)	-
Grant Matching Reserve	25	-	(25)	-
Inala Units	47	68	(32)	84
I.T Reserve	40	11	-	51
Local Museums	15	-	(15)	-
Multipurpose Centre	253	90	(61)	282
Property Account	457	68	-	525
Quarry	350	-	(41)	309
Showground Improvement Fund	6	-	(6)	-
Tourism Promotion Fund	214	-	(214)	-
Land Fill remediations & Assets	50	63	-	113
Village Enhancement Program	-	88	-	88
Environmental Projects - Belubula River	-	24	-	24
Total Internal Restrictions	6,306	726	(588)	6,444

Issues:

Council's Audited Financial Statements have been submitted to the OLG and received on 26 October 2015. They are available on Council's website. A Policy for Restricted Cash is under development as per Council resolution – minute number 1509/003.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

1	Audited Financial Statements 2014/2015	132 Pages
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10) QUARTERLY BUDGET REVIEW STATEMENT - SEPTEMBER 2015

Department: Corporate Services

Author: Chief Financial Officer

CSP Link: 6.3 A well-run Council organisation.

File No: FM.BU.1

Recommendation:

1. That the Quarterly Budget Review Statement for the quarter ending 30 September 2015 be received.
2. That the supplementary votes of \$173k proposed in the Quarterly Budget Review Statement be adopted resulting in adjustments of \$(1,094)k for Net Continuing Operations and \$1,267k for Capital Expenditure.

Reason for Report:

For Council to endorse the Quarterly Budget Review Statement for the quarter ending 30 September 2015.

Report:

Clause 203 of the Local Government (General) Regulation 2005 requires that the Responsible Accounting Officer of a council prepare and submit to Council a budget review statement. The budget review statement must show, by reference to the estimate of income and expenditure set out in the operational plan adopted by Council, a revised estimate of the income and expenditure for the year. The budget review statement must also be accompanied by a report as to whether or not the Responsible Accounting Officer believes that the financial position of the council is satisfactory, having regard to the original estimates of income and expenditure.

In December 2010 the NSW Office of Local Government developed a set of minimum requirements for reporting the financial position of Council, to facilitate explanations and major variations and recommend changes to the budget for Council approval.

The Quarterly Budget Review Statement (QBRs) reports the Council Consolidated position combining General and Sewer Funds and is composed of, but not limited to, the following budget review components:

- A statement by the responsible accounting officer on council's financial position at the end of the year based on the information in the QBRs;
- Summary of Operational, Capital, Net and Restricted cash positions
(QBRs: Part 1)

- Income and Expenses (Operational) Budget Review Statement in one of the following formats:
 - by income and expense type including capital grants and contributions **(QBRs: Part 2)**
 - by function / activity to align with the operational plan including capital grants and contributions **(QBRs: Part 3)** and further detailed, excluding capital grants and contributions **(QBRs: Part 3A)**
- Capital Expenditure and Funding Budget Review **(QBRs: Part 4)** and further detailed **(QBRs: Part 4a)**
- Recommended changes to revised budget with commentary for Operational Income and Expenditure **(QBRs: Part 3b)** and Capital **(QBRs: Part 4b)**
- Budget Review Cash and Investments position **(QBRs: Part 5)** and narrative **(QBRs: Part 5a)**
- Budget Review Key Performance Indicators **(QBRs: Part 6)**
- Contracts Budget Review Statement and narrative **(QBRs: Part 7)**
- Consultancy & Legal Expenses Overview **(QBRs: Part 7a)**
- Loans summary **(QBRs: Part 8)**.

The purpose of the quarterly budget review is to act as a barometer of Council's financial health during the year and disclose Council's overall financial health position. It is also a means to ensure Council meets its objectives, targets and outcomes as set out in its Operational Plan.

The attached report provides a detailed review of Council's 2015/16 Budget Review covering the September 2015 quarter.

Issues:

Nil

Budget Implications:

Overall the net variations in Continuing Operations for the quarter of \$1,094k will increase the projected Net Operating surplus from All Operations (surplus) to \$4.17m. The QBRs forecasts an increase to Income from Continuing Operations of \$1,147k attributed to increased Grants and Contributions of \$1,096k, recognition of sale of Plant of \$30k, and Other Revenues of \$21k. Expenses from Continuing Operations has been forecast to increase by \$117k and is largely attributed to a Materials and Contracts of \$112k associated with the carryover expenditure of the master plan of \$64k.

Capital Expenditure is forecast to increase the total works planned by \$1,287k to \$10.4m. This is largely attributable to increased grant funding allowing for extra capital works to be achieved. Roads to Recovery Funding (\$319k), allowing increase roadworks. RMS funding for footpaths (\$346k). Council has also purchased a Wheel Loader in the September Quarter for \$185k not included in the original budget as approved at the October Council meeting.

Enclosures (following report)

1 Quarterly Budget Review - Sept 2015

21 Pages

Attachments (separate document)

Nil



Quarterly Budget Review 2015-2016

Period ending 30 September 2015

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/07/15 to 30/09/15

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Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/07/15 to 30/09/15

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Blayney Shire Council for the quarter ended 30/09/15 indicates that Council's projected financial position at 30/6/16 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



date: 10/11/2015

David Mead
Responsible Accounting Officer

Blayney Shire Council

PART 1:
Income & Expenses Budget Review Statement
Quarterly Budget Review Statement

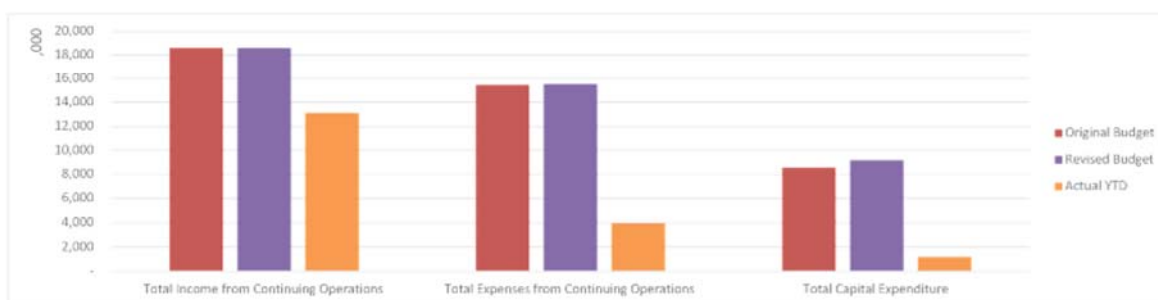
for the period 01/07/15 to 30/09/15

Budget review for the quarter ended 30 September 2015

Income & Expenses - Council Consolidated

(\$000's)

	Original Budget \$ 000	Carry Forwards	Revised Budget Last Qtr	Variations for this Sep Qtr	Revised Budget Current	Actual YTD figures
Total Income from Continuing Operations	18,601	-	18,601	1,147	19,749	13,123
Total Expenses from Continuing Operations	15,461	64	15,525	53	15,578	3,929
Net Operating Result from Continuing Operations	3,140	(64)	3,076	1,094	4,171	9,195
Total Capital Expenditure	8,551	625	9,176	1,267	10,443	1,191



Blayney Shire Council

PART 2:
Income & Expenses Budget Review Statement
Quarterly Budget Review Statement

for the period 01/07/15 to 30/09/15

Budget review for the quarter ended 30 September 2015

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2015/16	oved Char Carry Forwards	Revised Budget 2015/16	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures	%
Income								
Rates and Annual Charges	10,601		10,601			10,601	10,375	97.87%
User Charges and Fees	1,668		1,668			1,668	461	27.66%
Interest and Investment Revenues	456		456			456	124	27.16%
Other Revenues	154		154	21	4,8	175	33	19.08%
Grants & Contributions - Operating	2,961		2,961	376	1,3,7,9	3,337	1,609	48.22%
Grants & Contributions - Capital	2,761		2,761	720	1,10,11,13	3,481	496	14.26%
Net gain from disposal of assets	-		-	30	14	30	24	0.00%
Total Income from Continuing Operations	18,601	-	18,601	1,147		19,748	13,123	
Expenses								
Employee Costs	5,419		5,419			5,419	1,325	24.46%
Borrowing Costs	152		152			152	39	25.76%
Materials & Contracts	2,505	64	2,569	48	3,5,6,7	2,617	576	22.02%
Depreciation	4,835		4,835			4,835	1,057	21.86%
Legal Costs	53		53			53	26	49.04%
Consultants	132		132			132	35	26.88%
Other Expenses	2,366		2,366	4	7	2,370	869	36.68%
Total Expenses from Continuing Operations	15,461	64	15,525	53		15,578	3,929	
Net Operating Result from Continuing Operations	3,140	(64)	3,076	1,094		4,170	9,195	
Discontinued Operations - Surplus/(Deficit)			-			-		
Net Operating Result from All Operations	3,140	(64)	3,076	1,094		4,170	9,195	
Net Operating Result before Capital Items	379	(64)	315	375		689	8,698	

Blayney Shire Council

Quarterly Budget Review Statement
 for the period 01/07/15 to 30/09/15

PART 3:
Income & Expenses Budget Review Statement by Function

Budget review for the quarter ended 30 September 2015

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2015/16	Carry Forwards	Revised Budget 2015/16	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures	%
Income								
Governance	-		-	3	7	3	1	0.00%
Administration	208		208	30	12	238	58	24.47%
Public Order & Safety	74		74	9	7	83	1	1.60%
Health	7		7			7	-	0.00%
Environment	1,078		1,078			1,078	1,073	99.51%
Community Services & Education	2		2			2	-	0.00%
Housing & Community Amenities	170		170	27	3.4	197	61	31.07%
Sewer Supplies	1,399		1,399			1,399	967	69.11%
Recreation & Culture	986		986	31	11.13	1,017	163	16.05%
Manufacturing & Construction	248		248			248	67	27.23%
Transport & Communication	3,506		3,506	1,041	1.9,10	4,547	1,090	23.96%
Economic Affairs	142		142	6	8	148	20	13.44%
General Purpose Revenue	10,781		10,781			10,781	9,622	89.25%
Total Income from Continuing Operations	18,601	-	18,601	1,147		19,748	13,123	
Expenses								
Governance	489		489	9	5.7	498	115	23.04%
Administration	3,675		3,675	2	7	3,677	1,138	30.95%
Public Order & Safety	530		530	9	7	539	98	18.10%
Health	53		53			53	6	10.70%
Environment	1,178		1,178			1,178	317	26.91%
Community Services & Education	20		20			20	2	7.92%
Housing & Community Amenities	368	64	432	10	2.3	442	163	36.82%
Sewer Supplies	1,408		1,408			1,408	177	12.58%
Recreation & Culture	2,643		2,643			2,643	505	19.09%
Manufacturing & Construction	302		302			302	91	30.12%
Transport & Communication	4,524		4,524			4,524	1,258	27.81%
Economic Affairs	271		271	24	6	295	60	20.38%
Total Expenses from Continuing Operations	15,461	64	15,525	53		15,578	3,928	
Net Operating Result from Continuing Operation	3,140	(64)	3,076	1,093		4,170	9,195	
Discontinued Operations - Surplus/(Deficit)			-			-		
Net Operating Result from All Operations	3,140	(64)	3,076	1,093		4,170	9,195	
Net Operating Result before Capital Items	379	(64)	315	375		689	8,698	

Blayney Shire Council

PART 3A:

Income & Expenses Budget Review Statement (By Function/Activity - Detailed)

Quarterly Budget Review Statement

for the period 01/07/15 to 30/09/15

Budget review for the quarter ended 30 September 2015

Income & Expenses - Council Consolidated

(Excludes Capital Grants & Contributions)

(\$000's)	Operating Income						Operating Expenditure					
	Original Budget \$ 000	Variations for Sep Qtr	Notes	Revised Budget Current	Actual YTD figures	%	Original Budget \$ 000	Variations for Sep Qtr	Notes	Revised Budget Current	Actual YTD figures	%
Governance												
Council	-	3	7	3	1	0.0%	489	9		498	115	23.0%
Administration												
Corporate Services	150	-		150	29	19.3%	2,483	2		2,485	712	28.6%
Engineering & Works	53	30		83	6	6.8%	951			952	352	36.9%
Environmental	4	-		4	1	25.0%	241			241	75	31.1%
	208	30		238	36	15.0%	3,675	2		3,678	1,138	30.9%
Public Order & Safety												
Rural Fire Service	58	-		58		0.0%	405	-		405	63	15.5%
Animal Control	8	9	7	17	1	7.9%	83	9	7	91	20	21.3%
Emergency Services	7	-		7		0.0%	42	-		42	15	35.6%
	72	9		81	1	1.6%	530	9		539	97	18.1%
Health												
Administration/Food Control	7	-		7		0.0%	53	-		53	6	10.8%
	7	-		7	-	0.0%	53	-		53	6	10.8%
Environment												
Noxious Plants	-	-		-		0.0%	68	-		68	68	99.9%
Domestic Waste Management	905	-		905	1,047	715.7%	664	-		664	133	20.0%
Other Waste Management	173	-		173	26	14.9%	208	-		208	69	33.2%
Street Cleaning	-	-		-		0.0%	152	-		152	39	25.3%
Urban Stormwater Drainage	-	-		-		0.0%	86	-		86	9	10.0%
	1,078	-		1,078	1,073	99.5%	1,178	-		1,178	317	26.9%
Community Services & Education												
Child Care	-	-		-		0.0%	10	-		10	-	0.0%
Aged & Disabled	1	-		1	0	58.8%	1	-		1	-	0.0%
Youth Services	1	-		1		0.0%	2	-		2	-	0.0%
Community Services Administration	-	-		-		0.0%	6	-		6	2	24.6%
	2	-		2	0	19.5%	20	-		20	2	7.9%
Housing & Community Amenities												
Town Planning	129	12	4	141	45	31.7%	225	64	2	289	113	39.1%
Street Lighting	16	-		16	20	122.0%	112	-		112	26	23.1%
Public Cemeteries	41	15	3	56	17	30.1%	55	10	3	65	28	42.9%
Public Conveniences	-	-		-		0.0%	88	-		88	22	24.7%
	187	27		214	82	38.2%	480	74		554	189	34.1%
Recreation & Culture												
Public Libraries	34	-		34	0	0.7%	180	-		180	8	4.7%
Public Halls	289	-		289	280	96.9%	140	-		140	50	35.8%
Sporting Grounds	6	-		6	16	262.2%	192	-		192	68	35.4%
Blayney Showground	2	-		2		0.0%	101	-		101	15	15.3%
Parks & Gardens	13	-		13	1	5.5%	1,082	-		1,082	94	8.7%
Centrepont Sport & Leisure	376	-		376	124	33.0%	942	-		942	264	28.0%
Other Cultural Services	-	-		-		0.0%	6	-		6	4	70.5%
	720	-		720	421	58.4%	2,643	-		2,643	505	19.1%
Mining Manufacturing & Construction												
Building Control	105	-		105	40	38.3%	170	-		170	30	17.7%
Quarries & Pits	143	-		143	45	31.6%	132	-		132	61	46.1%
	248	-		248	85	34.4%	302	-		302	91	30.1%
Transport & Communication												
Local Roads	2,472	320	9	2,792	2,167	77.6%	3,465	-		3,465	1,032	29.8%
Regional Roads	305	-		305	80	26.2%	109	-		109	26	23.6%
State Roads	210	-		210	34	16.1%	163	-		163	112	68.4%
Bridges - Local	-	-		-		0.0%	365	-		365	2	0.5%
Bridges - Regional	11	-		11		0.0%	-	-		-	47	0.0%
Footpaths	-	33	1	33		0.0%	58	-		58	1	1.4%
Kerb and Gutter	-	-		-		0.0%	120	-		120	1	0.7%
Other Transport and Communication	-	-		-		0.0%	132	-		132	13	10.1%
	2,998	353		3,351	2,282	68.1%	4,412	-		4,412	1,233	27.9%
Economic Affairs												
Tourism & Area Promotion	-	6	6	6	0	0.0%	149	-		149	20	13.2%
Industrial Development & Promotion	3	-		3	1	21.0%	15	-		15	2	15.3%
Real Estate	-	-		-		0.0%	-	22		22	13	0.0%
Insta Units	70	-		70	15	21.4%	55	1		56	17	30.3%
Other Business - Private Works	70	-		70	4	5.8%	53	-		53	9	16.5%
	142	6		148	20	13.4%	271	24		295	60	20.4%
General Purpose Revenue												
General Purpose Revenues	8,826	-		8,826	7,667	86.9%	-	-		-	-	0.0%
Sewerage Services												
	1,352	-		1,352	960	71.0%	1,408	-		1,408	177	12.6%
Surplus/(Deficit) From Ordinary Activities Before Capital Amounts												
	15,840	428		16,267	12,627	77.6%	15,461	117		15,579	3,929	25.2%

*Note expense figures include depreciation

Blayney Shire Council
PART 3B:

Quarterly Budget Review Statement
for the period 01/07/15 to 30/09/15

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details	Variations to:	
		Income \$000	Expenditure \$000
1	Successful RMS Grants: Active Movement Strategy (1:1) Stillingfleet to Martha (1:1) Church St Blisters (3:1) <i>(income relates to capital expenditure)</i>	33 185 128	
2	Master Plan Carry forward		64
3	Cemeteries Grant Funding: Drone Mapping Project Grant Funding: NSW Parks & Wildlife Integrated Pest Management	5 10	10
4	Town Planning - Paid parental leave	12	
5	Insurance Health Check project as part of Regional review		7
6	Cook St land development expenditure		20
7	Other non material variances	12	16
8	Tourism brochures	6	
9	Roads to Recovery Income <i>(income relates to capital expenditure)</i>	320	
10	Fixing Country Roads - expecting more in 15/16 than 16/17 of income <i>(income relates to capital expenditure)</i>	376	
11	Grant Funding: NSW Environment Trust - Revive Pound Flat (External Cash Restriction)	10	
12	Anticipated trade in for Case 721C Loader	30	
13	Contributions from local sporting clubs for the King George Oval upgrades	21	
Total Variations September quarter:		1147	117

Blayney Shire Council

PART 4:
Capital Budget Review Statement
Quarterly Budget Review Statement

for the period 01/07/15 to 30/09/15

Budget review for the quarter ended 30 September 2015

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2015/16	Carry Forwards	Revised Budget 2015/16	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures	%
Capital Expenditure								
New Assets								
- Plant & Equipment			-	152	3,4,9	152		0.00%
- Sewer	418		418			418	6	1.40%
- Other	331		331			331	53	15.92%
Renewal Assets (Replacement)								
- Plant & Equipment	1,836	17	1,853	348	2,5,8,16	2,201	277	0.00%
- Land & Buildings	479	161	640	108	11,12	748	110	14.67%
- Roads, Bridges, Footpaths	4,434	214	4,648	659	6,7,10	5,307	606	11.41%
- Sewer	368		368			368	10	2.70%
- Other	541	233	774			774	107	13.79%
Loan Repayments (Principal)	144		144			144	23	16.12%
Total Capital Expenditure	8,551	625	9,176	1,267		10,443	1,191	
Capital Funding								
Rates & Other Untied Funding	5,635		5,635			5,635	651	11.56%
Capital Grants & Contributions	2,761		2,761	697	1,6,7,11	3,459	1,027	29.69%
Reserves:								
- External Restrictions/Reserves	155	45	199	142	3,4,11	341	155	45.42%
- Internal Restrictions/Reserves		319	319	495	2,5,7,8,9,16	814	319	39.17%
Receipts from Sale of Assets								
- Plant & Equipment			-	30	2	30		0.00%
Total Capital Funding	8,551	364	8,915	1,365		10,280	2,152	
Net Capital Funding - Surplus/(Deficit)	0	(261)	(261)	98		(163)	961	

Blayney Shire Council

PART 4A:

Capital Budget Review Statement

Quarterly Budget Review Statement

for the period 01/07/15 to 30/09/15

Budget review for the quarter ended 30 September 2015

Capital Budget - Council Consolidated

(\$000's)	Estimated Dates Start Finish	Original Budget 2015/16	Carry Forwards	Revised Budget 2015/16	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures	%
Capital Expenditure									
LAND, BUILDINGS & OTHER STRUCTURES									
Council Admin Building	1/02/2016 1/05/2016	170		170	60	12	230	4	2%
Inala Units - Internal Painting		20		20			20		0%
Newbridge Showground - Painting		5		5			5		0%
Newbridge Tennis Courts			48	48	22	5	70	70	101%
Centrepont	1/04/2015 1/05/2015	200		200			200		0%
Redmond Oval - Pavillion		40		40			40		0%
Redmond Oval - Tennis Shed		12		12			12		0%
Redmond Oval - Skate Park Bubbler		10		10			10		0%
Redmond Oval - Tennis Court Fence		15		15			15		0%
Redmond Oval - Resurface	12/01/2015 30/06/2016	500		500			500	8	2%
Carcoar Dam - Septic		1		1			1		0%
Mandurama Rec Ground - Replace Septic		10		10			10		0%
Mandurama Rec Ground - Tennis Shed Hand Rails		1		1			1		0%
Mandurama Rec Ground - Upgrade Picket Fence		25		25			25		0%
Mandurama Rec Ground - Basketball Hoops		1		1			1		0%
The Cottage - External Painting		10		10			10		0%
The Cottage - Internal Painting		10		10			10		0%
Revive Pound Flat					48	11	48	10	20%
Heritage Park - Liberty Swing	1/02/2016 1/04/2016	50		50			50		0%
Blayney Showground - Oval irrigation scheme	2/01/2016 30/05/2016	100		100			100	6	6%
Garbage Bin Renewals			50	50			50	44	88%
King George Oval - Canteen								3	0%
King George Oval - Upgrades			63	63			63	15	24%
TOTAL LAND, BUILDINGS & OTHER STRUCTURES		1,181	161	1,342	130		1,472	160	11%
INFRASTRUCTURE									
Local Roads									
Rehabilitation									
Burnt Yards Road		400		400	(400)		0		0%
Errowanbang Road - Fixing Country Roads	1/08/2015 18/12/2015	1,100		1,100	400		1,500	362	24%
Browns Creek Road					320	6	320		0%
Wire Rope - Brady Road Carcoar			78	78			78	78	0%
Wire Rope - Caloola St Newbridge			25	25			25	25	0%
Kings Plains Rd Realignment			70	70			70	46	0%
		1,500	173	1,673	320		1,993	512	
Reseal Program									
Panurua Road	1/11/2015 28/02/2016	55		55	(9)	10	46		0%
Belubula Way	1/11/2015 28/02/2016	89		89	(15)	10	74		0%
Browns Creek Road	1/11/2015 28/02/2016	143		143	(24)	10	119		0%
Three Brothers Road	1/11/2015 28/02/2016	48		48	(8)	10	40		0%
Burnt Yards Road	1/11/2015 28/02/2016	111		111	(19)	10	93		0%
Gallymont Road	1/11/2015 28/02/2016	48		48	(8)	10	40		0%
Mandurama	1/11/2015 28/02/2016	106		106	(18)	10	88		0%
		599	-	599	(100)		499	-	0%
Heavy Patching		529	-	529	-		529	-	0%
TOTAL LOCAL ROADS		2,629	173	2,802	220		3,022	512	17%
Regional Roads									
Hobbys Yards Road	1/02/2016 30/05/2016	815		815			815		0%
TOTAL REGIONAL ROADS		815	-	815	-		815	-	0%
Bridges									
Carcoar Road, Cowriga Creek	1/12/2015 31/01/2016	60		60			60		0%
Coombing St Belubula River	28/09/2015 30/06/2016	194		194			194		0%
Gallymont Road Felltimber Creek	28/09/2015 30/08/2016	179		179			179		0%
Gallymont Road Gallymont Creek		10		10			10		0%
Snake Creek Road Mandurama Ponds	1/12/2015 31/01/2016	45		45			45		0%
Forest Reefs Road Bridge (Cowriga creek)								23	
TOTAL BRIDGES		489	-	489	-		489	23	5%

Blayney Shire Council

PART 4A:

Capital Budget Review Statement

Quarterly Budget Review Statement

for the period 01/07/15 to 30/09/15

Budget review for the quarter ended 30 September 2015

Capital Budget - Council Consolidated

(\$000's)	Estimated Start	Dates Finish	Original Budget 2015/16	Carry Forwards	Revised Budget 2015/16	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures	%
Capital Expenditure										
Footpaths										
Renewals	1/07/2015	30/08/2015	41		41			41	47	114%
Village Enhancement Program										
Access & Connectivity										
Blayney										
- Shared Footpaths - Stillingfleet to Adelaide										0%
- Safe Pedestrian Crossings - Orange Rd/Church Street	1/09/2015	1/12/2015	60	41	101	268	7	370	69	19%
Lyndhurst	1/02/2016	31/03/2016	46		46	171	7	171	46	0%
Millthorpe			43		43			43	43	0%
Newbridge			26		26			26	26	0%
TOTAL FOOTPATHS			216	41	257	439		696	116	17%
Stormwater										
Stormwater Drainage			103		103			103		0%
TOTAL STORMWATER			103	-	103	-		103	-	0%
TOTAL INFRASTRUCTURE			4,252	214	4,466	659		5,125	650	13%
VILLAGE ENHANCEMENT PROGRAM										
excluding Access & Connectivity - see Footpaths										
Ecological Plantings										
Newbridge				8	8			8		0%
Entrance Design - Primary and Secondary(Signs and planting blisters)										
Barry			20	5	25			25		0%
Blayney				5	5			5		0%
Carcoar				14	14			14		0%
Lyndhurst				7	7			7		0%
Mandurama				9	9			9		0%
Millthorpe			5	(1)	4			4		0%
Neville				5	5			5		0%
Newbridge				4	4			4		0%
Facilities/Civil Works										
Lyndhurst			5		5			5		0%
Millthorpe			30		30			30		0%
Heritage & Tourism										
Blayney				5	5			5		0%
Carcoar			2		2			2		0%
Lyndhurst			4		4			4		0%
Millthorpe			10		10			10		0%
Settlement/Village - Navigation & Signage										
Barry			5	4	9			9		0%
Blayney			10	4	14			14		0%
Carcoar			1	8	9			9		0%
Lyndhurst			-	11	11			11		0%
Mandurama			-	5	5			5		0%
Millthorpe			10	2	12			12		0%
Neville			4	1	5			5		0%
Newbridge			-	1	1			1		0%
Street Furniture										
Blayney				3	3			3		0%
Millthorpe				3	3			3		0%
Street Trees(Trees and Master Plan/Consultation)										
Barry			5	2	7			7		0%
Blayney				5	5			5		0%
Carcoar			5	3	8			8		0%
Lyndhurst				2	2			2		0%
Mandurama				3	3			3		0%
Millthorpe				3	3			3		0%
Neville				2	2			2		0%
Studies/Plans/Consultancy										
Blayney			45	110	155			155		0%
Mandurama			7		7			7		0%
TOTAL VILLAGE ENHANCEMENT PROGRAM			168	233	401	-		401	-	0%

Blayney Shire Council

PART 4A:

Capital Budget Review Statement

Quarterly Budget Review Statement

for the period 01/07/15 to 30/09/15

Budget review for the quarter ended 30 September 2015

Capital Budget - Council Consolidated

(\$000's)	Estimated Dates Start	Estimated Dates Finish	Original Budget 2015/16	Carry Forwards	Revised Budget 2015/16	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures	%
Capital Expenditure										
PLANT & EQUIPMENT										
Light Vehicle										
Hyundai Santa Fe			13		13			13		0%
Toyota Kluger			26		26			26	22	83%
Toyota Kluger			8		8			8		0%
Holden Colorado 4x2			13		13			13	13	100%
Toyota Kluger			13		13			13		0%
Subaru Forester			13		13			13	11	88%
Ford Ranger 4x4			16		16			16		0%
Sewerage Services Vehicle			-		-	42	4	42		0%
TOTAL LIGHT VEHICLE			103	-	103	42		145	46	32%
Minor Plant										
John Deere 5720 / mower	1/09/2015	30/04/2016	64		64			64		0%
John Deere 5720 4wd fr. Link	1/09/2015	30/04/2016	79		79			79		0%
John Deere F1445 mower	1/09/2015	31/01/2016	37		37			37		0%
New Holland telehandler	1/09/2015	1/05/2016	127		127			127		0%
John Deere F1445 mower	1/09/2015	31/01/2016	37		37			37		0%
Park mower	1/09/2015	1/10/2015	26		26			26		0%
Flail mower	1/09/2015	18/12/2015	26		26			26		0%
Flail mower			26		26			26		0%
Flail mower			26		26			26		0%
Slasher	1/09/2015	18/12/2015	21		21			21		0%
Road broom	1/09/2015	1/05/2016	41		41			41		0%
Rotavator	1/09/2015	30/09/2015	32		32			32		0%
Small plant & tools	1/07/2015	30/06/2016	32		32			32	17	54%
Hilux Utility	1/09/2015	1/10/2015	20		20			20	24	118%
Hilux Utility	1/09/2015	1/10/2015	20		20			20	24	118%
Ford Ranger 4x2 Store	1/09/2015		11		11			11		0%
Ford Ranger 4x2 Sewer	1/09/2015		11		11			11		0%
Ford Ranger (P&G Supervisor)	1/09/2015		16		16			16		0%
TOTAL MINOR PLANT			651	-	651	-		651	65	10%
Major Plant										
Hilux 4wd workshop	1/09/2015	1/05/2016	42		42			42		0%
Isuzu 4 tipper	1/09/2015	1/04/2016	48		48			48		0%
Scania 12t. tipper	1/09/2015	16/12/2015	238		238			238		0%
Isuzu FRR 550	1/09/2015	1/04/2016	46		46			46		0%
Isuzu NPR 200	1/09/2015	1/04/2016	31		31			31		0%
Isuzu NQR 450	1/09/2015	1/04/2016	48		48			48		0%
Isuzu NPR 200	1/09/2015	1/04/2016	32		32			32		0%
Grader Cat 12H	1/09/2015	1/03/2016	309		309	141	16	450		0%
Loader Case 721C			180		180			180		0%
Backhoe Case 590 SR	1/09/2015	1/06/2015	127		127			127		0%
HL740-9 Wheel Loader			-		-	185	2	185		0%
TOTAL MAJOR PLANT			1,101	-	1,101	326		1,427	-	
Information Technology										
VMWare ESX Upgrades	1/03/2016	30/03/2016	5		5			5		0%
Website Enhancements	1/03/2016	30/03/2016	8		8			8		0%
Windows Server and Active Directory Upgrades	30/06/2015	30/03/2016	12		12			12		0%
Phone System Replacement	1/03/2016	30/06/2016	50		50		14	50		0%
Exchange 2010 Upgrade & Future Upgrade	1/02/2016	28/02/2016	6		6			6		0%
PC Replacement/Additions	1/09/2015	30/10/2015	55		55			55	65	118%
Ipad/Tablet	1/07/2015	30/06/2016	3		3			3	1	23%
Mobile Phones	1/07/2015	30/06/2016	4		4			4	1	26%
Asset Management Software - AssetFinda						10	9	10		0%
TOTAL INFORMATION TECHNOLOGY			142	-	142	10		152	66	
Other Plant & Equipment Purchases										
Centreport - various	1/07/2015	30/06/2016	10		10			10	8	83%
Blayney Community Centre - various	1/07/2015	30/06/2016	5		5			5	5	83%
Library			7		7			7		0%
Records Storage area				17	17		8	17	17	100%
TOTAL OTHER PLANT & EQUIPMENT PURCHASES			22	17	39	-		39	30	
TOTAL PLANT & EQUIPMENT			2,019	17	2,036	378		2,414	207	

Blayney Shire Council

PART 4A:
Capital Budget Review Statement
Quarterly Budget Review Statement

for the period 01/07/15 to 30/09/15

Budget review for the quarter ended 30 September 2015

Capital Budget - Council Consolidated

(\$000's)	Estimated Dates Start	Finish	Original Budget 2015/16	Carry Forwards	Revised Budget 2015/16	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures	%
Capital Expenditure										
Sewerage Services										
Millthorpe - Transfer Main Investigation & Augmentation	1/02/2016	1/05/2016	368		368			368		0%
Lining/Replacement of Sewer Mains	1/11/2015	31/03/2016	210		210			210		0%
Replacement of pumps in SPS (incl Millthorpe)			21		21			21	5	25%
SPS Improvements - Internal improvements	1/11/2016	1/05/2016	53		53			53		0%
P&E Replacement (CCTV Camera, Jetter, Loader, UH)	1/09/2015	16/12/2015	29		29	100	3	129		0%
Manhole Rehabilitation Program	1/07/2015	30/06/2015	105		105			105	4	4%
TOTAL SEWERAGE SERVICES			786	-	786	100	3	886	10	
Total Capital Expenditure			8,407	625	9,031	1,267		10,299	1,027	

Blayney Shire Council

PART 4B:

Quarterly Budget Review Statement

for the period 01/07/15 to 30/09/15

Capital Budget Review Statement

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details	Variations to:	
		Income \$000	Expenditure \$000
1	King George Oval Upgrades Sporting Groups Contributions - King George Oval	21	
2	Purchase of Wheel Loader - Approved in October Council Meeting Transfer from Plant Reserve Sale of Plant - 721C Loader	185 30	185
3	CCTV Camera System Transfer from External Reserve - Sewerage Council is seeking to purchase a purpose built, pipeline CCTV camera. The purchase of this camera has been identified in the Sewer Strategic Business Plan. The camera will provide savings to Council sewer budget by reduction in costs associated with engaging a contractor to undertake these services. Savings are achieved by way of removal of tender / RFQ process, contractor margins, establishment fees etc. and anticipated to be approx. \$53k per year.	100	100
4	Sewer Managers Vehicle Transfer from External Reserve - Sewerage	42	42
5	Newbridge Tennis Courts Transfer from Asset Replacement Reserve (Carry over works from 2014/15 financial year - Budget of \$48,000)	22	22
6	Rehabilitation of Browns Creek Road Extra Roads to Recovery Funding	320	320
7	Successful RMS Grants for Footpaths Stillingfleet to Martha (1:1) Church St Blisters (3:1) (\$100k to come from existing VEP - footpaths) Transfer from Asset Replacement Reserve	185 128 127	270 171
8	Upgrade of Records Storage area (Carry over works from 2014/15 financial year)	17	17
9	Asset Finda software project implementation		10
10	Reseal Program has anticipated savings with new tender, program can be delivered within new budget		(100)
11	Revive Pound Flat Grant Funding: Office of Environment & Heritage (External Cash Restriction) Grant Funding: NSW Environment Trust (External Cash Restriction)	35 10	48
12	Bring forward from 16/17 budget for building upgrade to move infrastructure staff upstairs		60
13	Other minor adjustments	3	5

Blayney Shire Council

PART 4B:

Quarterly Budget Review Statement

for the period 01/07/15 to 30/09/15

Capital Budget Review Statement**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

Notes	Details	Variations to:	
		Income \$000	Expenditure \$000
14	Blayney Shire Council opted into a Centroc run joint tender with a \$15,000 fee for a phone system replacement. The current 15/16 budget allocated \$50,000 for the replacement. The preferred tenders pricing for the system came to \$74,723 for the initial capital outlay which exceeds the budget by \$24,723. The contract is for 5 years with annual maintenance fees. Should Council proceed with the project we will need to source the extra funds or if deemed we cannot continue the current \$50,000 in the capital budget can then be used for other projects.		
15	Burnt Yards Road Errowanbang Road		-400 400
16	Upgrade of Caterpillar 12H grader to a larger frame grader Transfer from Plant Reserve	141	141
		1365	1290

Blayney Shire Council

PART 5:
Cash & Investments Budget Review Statement
Quarterly Budget Review Statement

for the period 01/07/15 to 30/09/15

Budget review for the quarter ended 30 September 2015

Cash & Investments - Council Consolidated

(\$'000's)

Externally Restricted ⁽¹⁾

 Developer Contributions - General
 Developer Contributions - Sewer
 Unexpended Grants
 Sewerage funds
 Domestic Waste Management
 Rates - SRV Community Centre
 Rates - SRV Mining

Total Externally Restricted

(1) Funds that must be spent for a specific purpose

Internally Restricted ⁽²⁾

 Replacement - Plant & Vehicles
 Employee Leave Entitlements
 Asset Replacement Reserve
 Blayney Town Works
 Cemeteries
 Election Reserve
 Inala Units
 I.T. Reserve
 CentrePoint Leisure Centre
 Property Account
 Quarry
 Land fill remediation & Assets
 Village Enhancement
 Environmental Projects

Total Internally Restricted

(2) Funds that Council has earmarked for a specific purpose

Unrestricted (ie. available after the above Restrictions)

Total Cash & Investments

Opening Balance 1/07/2015	Budgeted Movements		Revised Balance 30/06/2016	Variations for this Sep Qtr	Notes	Projected Year End Balance	Actual YTD figures
	Carry Forwards	Transfers In/(Out)					
670		58	728			728	670
757		33	790			790	757
1,480		(242)	1,237			1,237	1,480
4,062		(658)	3,404	(142)	7	3,262	4,167
169		126	295			295	169
-		-	-			-	-
274			274			274	274
7,411	-	(683)	6,728	(142)		6,586	7,516
1,623			1,623	(326)	3,9	1,297	1,468
564			564			564	564
2,547	(161)	36	2,422	(209)	5,8	2,213	2,480
185			185			185	185
6			6	(5)	4	1	6
44		17	61			61	44
84		15	99	(1)	1	97	84
51		12	63			63	51
282		(10)	272			272	282
525			525	(20)	2	505	525
309			309			309	309
113			113			113	113
88		(88)	-			-	88
24			24			24	24
6,444	(161)	(19)	6,264	(561)		5,703	6,223
511			511			1,374	3,156
14,366			14,366	(703)		13,663	16,894

Blayney Shire Council
PART 5A:

Quarterly Budget Review Statement
for the period 01/07/15 to 30/09/15

Cash & Investments Budget Review Statement

Cash

The Cash at Bank figure included in the Cash & Investment Statement totals \$16,894,163

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
The date of completion of this bank reconciliation is 30/09/15

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

\$ 000's

Cash at Bank (as per bank statements)	894
Investments on Hand	16,000
Reconciled Cash at Bank & Investments	16,894
Balance as per Review Statement:	16,894
Difference:	0

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details	Variations to:	
		Transfers in \$000	Transfers out \$000
1	Inala Units Valuation		1
2	Cook St land development expenditure funded from Land Development Reserve		20
3	Purchase of Wheel Loader as approved in October Council Meeting		185
4	Cemeteries		5
5	To match grant funding from RMS for the shared footpaths		127
6	To cover over expenditure on Newbridge Tennis Courts due to fence pricing and approved variations.		22
7	CCTV Camera & Managers Vehicle		142
8	Bring forward from 16/17 budget for building upgrade <i>Repay Restricted Cash in 16/17 budget</i>		60
9	Upgrade to larger frame grader		141

Blayney Shire Council
PART 6:

Quarterly Budget Review Statement
for the period 01/07/15 to 30/09/15

Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 30 September 2015

(\$000's)

NSW Local Government Industry Key Performance Indicators (OLG):

1. Operating Performance

$$\frac{\text{Operating Revenue (excl. Capital)} - \text{Operating Expenses}}{\text{Operating Revenue (excl. Capital Grants \& Contributions)}}$$

This ratio measures Council's achievement of containing operating expenditure within operating revenue.



2. Own Source Operating Revenue

$$\frac{\text{Operating Revenue (excl. ALL Grants \& Contributions)}}{\text{Total Operating Revenue (incl. Capital Grants \& Cont)}}$$

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating



3. Debt Service Cover Ratio

$$\frac{\text{Operating Result before Interest \& Dep. exp (EBITDA)}}{\text{Principal Repayments + Borrowing Interest Costs}}$$

This ratio measures the availability of operating cash to service debt including interest, principal and lease



4. Rates, Annual Charges, Interest & Extra Charges

$$\frac{\text{Rates, Annual \& Extra Charges Outstanding}}{\text{Rates, Annual \& Extra Charges Collectible}}$$

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of



Blayney Shire Council

PART 7:

Contracts Budget Review Statement

Quarterly Budget Review Statement

for the period 01/07/15 to 30/09/15

Budget review for the quarter ended 30 September 2015

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Nil to report this period						

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

Blayney Shire Council

PART 7A:

Quarterly Budget Review Statement

for the period 01/07/15 to 30/09/15

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	118,038	Y
Legal Fees	27,253	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure but not budgeted includes:

Details

Nil to report this period

Blayney Shire Council
PART 8:

Quarterly Budget Review Statement
for the period ending 30/09/15

Loans Summary

Budget review for the quarter ended 30 September 2015

(A) External Loans

	LOAN DETAILS	Original Principal	Opening Balance 1/7/15	Interest paid to date	Repayments to date	Closing Balance 30/9/15	Scheduled completion date
2	Millthorpe Sewer	900,000	720,331	14,616	22,737	712,210	26-Feb-28
4	Blayney Works Depot	600,000	352,600	5,981	13,708	344,873	04-Dec-23
5	Blayney Works Depot	600,000	372,532	5,573	12,933	365,172	21-Dec-24
7	Blayney Bridges Program (LIRS)	1,000,000	903,601	12,944	33,022	883,523	22-Jan-24
		3,100,000	2,349,063	39,114	82,399	2,305,778	

(B) Internal Loans

	LOAN DETAILS	Original Principal	Opening Balance 1/7/15	Interest paid to date	Repayments to date	Closing Balance 30/9/15	Scheduled completion date
1	Community Centre	1,050,000	235,727	3,536	61,158	178,105	01-Jun-16
		1,050,000	235,727	3,536	61,158	178,105	

**11) MINUTES OF THE FINANCIAL ASSISTANCE COMMITTEE MEETING
HELD 22 OCTOBER 2015**

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 5.1 A diverse and sustainable population in our communities and villages.

File No: CR.SD.2

Recommendation:

1. That the minutes of the meeting held 22 October 2015 be received.
2. That the recommendations for 2014/15 round 2 of the Community Financial Assistance Program by the Financial Assistance Committee, in the amount of \$8,394, be endorsed.
3. That the claim for rates donation by Lyndhurst Soldiers Memorial Hall, in the amount of \$619.70 be approved.
4. That the application for sporting related financial assistance by Blayney High School for the Senior Boys Team to attend the Australian Schools Volleyball Cup in the amount of \$500 be approved.

Reason for Report:

For Council to endorse the minutes of the Financial Assistance committee meeting held 22 October 2015.

Report:

The first round of the Community Financial Assistance Program applications for 2015/16 was considered by the Financial Assistance Committee at its meeting held 22 October 2015.

An amount of \$28,872 in financial assistance was available for Round 1. There were 13 applications with a total value of \$353,250 in works or programs seeking \$14,437 in financial assistance.

Recommendations are pursuant to the criteria stipulated in the Community Financial Assistance Program guidelines.

A late application for sporting related financial assistance by Blayney High School for the Senior Boys Team to attend the Australian Schools Volleyball Cup was also considered separate from the meeting via email. The committee recommended this application for \$500 for approval by Council. To expedite the approval process it was suggested it be included in this report for Council consideration.

**MINUTES OF THE MEETING OF BLAYNEY SHIRE FINANCIAL
ASSISTANCE COMMITTEE
HELD ON TUESDAY 22 OCTOBER 2015
AT BLAYNEY SHIRE COMMUNITY CENTRE**

The meeting commenced at 5:38pm.

Present

N Burns (Cadia), D Kennedy, Cr Somervaille, A Franze (Secretariat)

1. Apologies

T McPaul (Cadia), G Summerson

That the apologies tendered be noted and accepted

(D.Kennedy / N.Burns)

2. Declarations of Interest

Non-pecuniary interest declared by David Kennedy on the application by Rotary Club of Blayney. Non-pecuniary interests declared by Anton Franze on applications by Rotary Club of Blayney; Blayney Junior Soccer Club and Blayney Little Athletics. (It should be noted that the Secretariat holds no voting rights on consideration of applications.)

3. Consideration of Round 1: 2015/16 Community Financial Assistance Program

That the applications in the cumulative amount of \$8,394 be recommended for approval by Council as disclosed in the attached schedule.

4. Approval for Rates donation – Lyndhurst Soldiers Memorial Hall

That the claim for rates donation by Lyndhurst Soldiers Memorial Hall, previously approved by Council for \$480.00, in the amount of \$619.70 be recommended to Council for approval.

5. General Business

Nil.

6. Future Agenda Items

Nil.

7. Next Meeting

The next meeting is scheduled for 23 March 2016

There being no further business the meeting closed at 6.40pm.

BLAYNEY SHIRE COUNCIL
COMMUNITY FINANCIAL ASSISTANCE PROGRAM - ROUND 1 2015/16

No	Applicant	Project	Total Cost	Other Funding	Grant Sought	Grant Approved	Comments and feedback
1	Blayney Anglican Parish of Blayney	Waiver of Community Centre fees and hanging frames	\$857	\$0	\$857	\$857	
2	BASIS' Blayney Association for Scripture in Schools	Waiver of Community Centre fees	\$193	\$0	\$193	\$193	
3	Blayney & District Netball Association	Waiver of fees	\$753	\$0	\$753	\$377	Waiver of 50% approved on basis that ongoing maintenance of facility is minimal.
4	Blayney Can Assist	Waiver of Community Centre fees	\$476	\$0	\$476	\$476	
5	Blayney Junior Soccer Club	Waiver of Napier Oval fees	\$350	\$0	\$350	\$350	One-off approval, not to be approved in future years, due to special circumstances associated with introduction of new fee.
6	Millthorpe & District Historical Society	Provision of disabled parking space	\$300,000	\$0	\$3,000	\$3,000	
7	Millthorpe Public School P&C	Millthorpe Markets - waiver of council fees	\$20,700	\$0	\$1,344	\$672	Waiver of 50% approved with notice that event should be sustainable and not require broader community financial support into the future.
8	Neville Presbyterian Church	Painting of Neville Presbyterian Church	\$2,000	\$1,000	\$1,000	\$1,000	

9	Neville Show Society	Running of the Neville Show (Purchase of entertainment; printing of program and improving facilities.)	\$6,100	\$3,100	\$3,000	\$0	Request declined as application for funding of operational costs is outside scope of policy, however should improvements to the facility be required in the future an application to this effect would be viewed more favourably.
10	Sports Council Committee	Waiver of Community Centre fees	\$12,845	\$12,350	\$495	\$0	Request declined as event was a joint venture by an unincorporated committee for technically a commercial purpose.
11	Rotary Club of Blayney	Waiver of Community Centre fees	\$969	\$0	\$969	\$969	
12	Blayney Little Athletics	2015 Equipment Renewal Project	\$1,507	\$507	\$1,000	\$500	50% approval with notice that application is not for seed funding and will not be considered in the future.
13	Textures of One	Purchase of Art from Exhibition	\$6,500	\$5,500	\$1,000	\$0	Application referred back to Council as application is seeking Council to acquire artwork up to the amount of \$1,000 for retention.

\$353,250 \$22,457 \$14,437 \$8,394

SUMMARY:

Annual FAP budget 2015/16	\$100,000
Annual FAP 2014/15 unspent (currently under determination)	
Less 2015/16 S.356 Donations (Rates, insurance etc. approved)	<u>-\$42,256</u>
Available total for 2015/16 distribution:	\$57,744
Available Budget 2015/16 Round 1	\$28,872

Issues:

The recommendations for funding are as recommended by the Financial Assistance Committee and are assessed against the Community Financial Assistance Program guidelines.

Budget Implications:

Council has an amount of \$100,000 allocated in 2015/16 for this purpose.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

**12) MINUTES OF THE BLAYNEY SHIRE AUDIT COMMITTEE MEETING
HELD 22 OCTOBER 2015**

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 6.3 A well-run Council organisation.

File No: FM.AU.1

Recommendation:

That the minutes of the Blayney Shire Audit Committee meeting held 22 October 2015 be received.

Reason for Report:

For Council to endorse the minutes of the Blayney Shire Audit committee meeting held 22 October 2015.

**MINUTES OF THE MEETING OF BLAYNEY SHIRE AUDIT COMMITTEE
HELD IN THE COMMUNITY CENTRE WEDNESDAY 22 OCTOBER 2015**

The meeting commenced at 9:01 am.

1. Present

Cr. Somervaille	(Councillor)
Phil Burgett	(Independent)
Steve Kent	(Chair – Independent)
Jennie Robson	(Risk Officer)
Anton Franze	(Director Corporate Services – secretariat)
Rebecca Ryan	(General Manager)
David Mead	(Chief Financial Officer)

2. Apologies

Nil.

3. Declarations of Interest

Nil.

4. Adoption of Previous Minutes

Recommendation: That the minutes for the previous Audit Committee meeting held on 22 July 2015 were true and accurate records of that meeting.

5. Risk Management Update

Documents tabled by Risk Officer were risk management report and signed Risk Management Action Plan (RMAP) with Statewide Mutual. The following matters were discussed:

- Continuous Improvement Pathway RMAP accepted by Statewide Mutual.
- Risk management workshops with Councillors and staff. A more detailed staff workshop held recently with outcomes being input into corporate software risk management database.
- From these workshops some 50 risks have been collated and will be reviewed to highlight the top 12 significant risks.
- Discussion was held on risk of completeness and accuracy of accounting processes.
- Amended 2015 Risk Management Plan tabled for discussion.
- Possible amendments suggested by the committee were reference to inherent risks and ensuring section 4.8 is consistent with the Audit Committee Charter.

Recommended: That the Audit Committee Annual report be received and noted.

6. Risk Management Framework Implementation

Report tabled by WBC Executive Manager was received.

7. Business Continuity Plan

WBC Executive Officer to be involved in the preparation of Business Continuity Plan in February / March 2016. Statewide Mutual undertaking program of review to assist Councils. The committee has requested a clear timeline of dates for progressing this work with an expectation that the BCP is developed and tested by June 2016.

8. Review of Audit Committee Charter and Internal Audit Charter

Charters were tabled for review with proposed amendments as discussed to be effected and circularised to members prior to approval by Council

9. Status of Development Application Review using ICAC DA Internal Audit Tool

The ICAC Development Assessment Internal Audit Tool was tabled following an internal review. Concerns from the committee were around independence, commentary in the document and incompleteness of document. It was agreed that the concerns raised would be addressed with a view to preparation of a summarised action plan of high priority areas (3 and 4) for further improvement with timeframes and risk ratings.

10. 2014/15 Reports (unaudited)

Audit still in progress. The unaudited set of 2015/16 Financial Reports were noted. The finalised audit 2015/16 Financial reports along with the management letter will be circularised upon receipt.

11. Status of Prior Report Recommendations

Progress report tabled was noted.

12. Major developments / issues since last meeting

Discussion of IPART assessment of Blayney Shire Council as unfit.

13. Other Business

Nil

14. Meeting Dates

Next meeting is to be held 17 February 2016 at the Blayney Shire Community Centre.

Future meeting dates are as follows:

- 20 July 2015

There being no further business the meeting closed at 11.00 am.

Issues:

Nil

Budget Implications:

Costs associated with holding of Audit Committee meetings and associated service reviews are provided for in Council's 2015/16 budget for this purpose.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

13) DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 4.1 Adequate provision of transport, roads, rail, information and communication technologies and community social assets.

File No: GO.ME.1

Recommendation:

That the Director of Infrastructure Services Monthly report for November 2015 be received.

Reason for Report:

To update Councillors on matters associated with shire infrastructure, its maintenance, operation, upgrade and construction.

Report:

Topical Issues

Fixing Country Roads Funding

Council has recently been notified of the launch of Round Two of this program. Fixing Country Roads provides funding for bridge and road projects on and related to local and regional roads. A total of \$50 million in funding is being made available to eligible NSW regional councils.

Councils are being encouraged to work together to achieve improvement on strategic freight routes, which traverse Local Government Area (LGA) boundaries.

The application procedure will be a two-step process, with expressions of interest closing on 11 December 2015, and shortlisted projects being invited to submit full applications. The two-part application process being designed to reduce the burden for councils. The Expression of Interest phase involves a much shorter application form and is designed to allow the government to compile a shortlist of projects for full application.

Council was previously successful attaining \$2 million dollars to accelerate works on Errowanbang Road, and this work is currently under construction with completion planned in 2016/17.

Forestry Operations

Infrastructure Services staff recently met with management from the Forestry Corporation – Northern Softwood Region based in Bathurst. Forestry Corporation requested the meeting to ensure ongoing liaison with Council, and provide an update on logging operations into the future.

Forestry have advised that operations in Mount Macquarie have commenced again, however have been delayed due to extensive damage to contractor harvesting equipment in the forest in recent weeks. Council has provided advice via its website and social media to inform the community. Most notably to alert motorists to the recommencement of haulage along Mount Macquarie, Neville and Hobbys Yards Roads. Forestry is supportive of the community's concerns related to trucking operator behavior and where heavy vehicles are considered to be "off route". Forestry Corporation also welcomes any feedback on its transport operations via its free call 1800 Log Haul hotline (1800 564 4825).

Forestry also wished to discuss the future expansion of their operations, which include tentative commencement of logging in the Roseberg Forest (2020), Pennsylvania Forest (2018). Commencement of these operations are anticipated to have impact upon Council's road network, and Council staff will be assessing the impacted roads ahead of commencement of operations.

Major Works

Major road construction and notes on current works are as follows:

- Errowanbang Road – Works are continuing on Errowanbang Road with the final layer of gravel being imported. Approximately 30% of the final layer has been placed to date, with recent weather slowing progress on these works.
- The power pole relocation has passed through Essential Energy's approval process, and will be commencing in the coming weeks. Currently the project is on track to finish late November/early December.
- Maintenance grading works continue across the shire, with Council's crews working towards Carcoar Dam Road, Mallowgrove Road, and Dowsetts Lane.
- Shared Path network – Council staff have almost completed the shared pathway connection to Osman Street. Due to the need to periodically attend town maintenance issues it has not been possible to have the concreting staff work continuously on the shared path project. However the project remains on schedule and budget.

Major Contracts

Redmond Oval Canteen

- After considering comments provided by previous tenderers for the construction of the Redmond Oval canteen, Council's approach to the project has been modified. In an effort to reduce costs, the internal fit out has been excluded from the construction contract and will be undertaken as a separate Request for Quotation in the New Year. A Request for Tender was issued on 3 November with advertising to be undertaken in accordance with the Requirements for Tendering under the Local Government Act. Copies of the documentation have been issued with covering letter to all previous tenderers, and local builders.

Revive! Belubula River at Pound Flat project

- Planting has been completed, with fencing to be arranged along the river bank. Maintenance works will continue on weed control in the coming months.

Active Movement Strategy

- Council and its consultants have now completed the community consultation programme with engagement via the online survey closing on 9 November.
- Input provided by community members at the village engagement sessions has been considerable.
- The Consultant will be attending the Blayney Access Committee and undertaking a similar engagement session to identify any further needs.
- The consultants will now work through an audit of existing needs and facilities and identify the future needs from the consultations.

Land Development**Cook Street (11 Lot subdivision)**

- Council has issued approval for the undertaking of further investigation of the fill material to determine geotechnical suitability for building construction.

Wastewater**Millthorpe - Hydrogen Sulphide (H₂S) dosing system**

We have sourced multiple data loggers to enable logging of H₂S at each manhole along the rising main to Blayney. This will enable analysis of H₂Sc levels along the route during the same period, providing more accurate information.

The system will then be turned off and the loggers placed back in the logging points to capture the data when the system is not running. Once this process is complete we can then review the dosing capacity and effectiveness.

Millthorpe - Rising Main Augmentation

Design work is underway with the next stage to be potholing the gravity pipeline to confirm pipe depths so design can be completed. Replacement of a section of the pipeline will be included as part of the remediation works to remove high spots identified in the existing pipeline.

Millthorpe Pump Station

The flow meter has been installed (mechanically). The electrical installation will be completed next week. Programming works to enable access to real time information through the SCADA to be undertaken after electrical installation.

Sewer Relining

The tender process has closed and tenders assessed. A separate report on this matter is included as part of the November Business Paper for Councillor consideration.

Recreation and Environment**Redmond Oval Upgrade**

- Tender documentation has been completed and the tender has been published in the Sydney Morning Herald, the Western Advocate and Central Western Daily and via Council's e-tendering portal. The tender is set to close on 9 November with assessment and report to Council due to be completed for the extra ordinary meeting listed for 30th November to approve a contractor and proceed with the construction phase.

King George Oval

- Building renewal works have been completed.
- Work to date has included the installation of an epoxy floor coating, stainless steel counters, with the fabrication of the range hood and splashbacks expected to be completed in the next month.
- Installation of the electronic scoreboard is anticipated for week ending 6 November, with an electrician to be engaged to complete the electrical connection.

Showground Irrigation

- A draft irrigation design has been completed and work is underway to identify additional equipment required to complete the works. This is expected to include storage tank and pumping equipment. Survey of the soccer fields will be completed to overlay the irrigation design and consider options for staging.

Lyndhurst Recreation Ground

- Finalisation of drainage to redirect roof water from the "club house" and toilet block away from the site are yet to be completed.

Asset Management**Culvert Renewal Program**

Council is undertaking the necessary data capture module for use within existing systems, for the identification and assessment of major culverts (others to be undertaken in 2016), with on ground assessment to commence shortly. Once data is captured and reviewed, a 10 year maintenance and renewal program will be developed for these structures.

Infrastructure Services Personnel

The past month has seen considerable progress on the approved restructure of the department, with a number of positions being advertised and/or filled.

- The Asset Systems (GIS) Officer has recently commenced work with an immediate focus on addressing data gaps in Councils asset management systems.
- The Ganger – Signs role has been appointed, commencing early December;
- The Construction Carpenter role has closed with interviews to be held in the coming week;

- The position of Relief Operator (Works/Sewer) has been advertised internally;
- The vacancy within Parks and Gardens crew has been interviewed on 13 November, with an appointment expected from that process.

Issues:

Nil

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

**14) CABONNE AND BLAYNEY SEWER MAIN RELINING PROJECT,
CONTRACT NO. 680768**

Department: Infrastructure Services

Author: Water and Wastewater Manager

CSP Link: 4.5 Sustainable Waste Management.

File No: SD.TE.1

Recommendation:

1. That Council accept the tender from Abergeldie Watertech Pty Ltd for sewer relining of selected Blayney sewer mains.
2. Council authorise the signing and attachment of the Council Seal to the contract deed of agreement between Blayney Shire Council and Abergeldie Watertech Pty Ltd.

Reason for Report:

The relining project for Cabonne and Blayney Sewer Main – Contract No. 680768. Council approval is required to enter into a contract for these works.

Report:

The Council sewer network increases in flows during wet weather events due to the infiltration of rain / stormwater. Approximately 1.5km of sewer main has been identified for renewal through Council's CCTV sewer mains inspection program and known problematic areas. Blayney Shire Council and Cabonne Council jointly underwent a tender process for sewer relining through the WBC Alliance. It is anticipated the collaboration between the Councils to undertake a joint tender process has achieved savings of approximately \$7k to Blayney Shire Council in the tender process. It is also anticipated savings in contract price has been achieved due to increased scale of works. Tenders were advertised on Tenderlink on 13th August 2015. The tender closed on 7th September 2015.

Tenders were received from the following companies:

1. Insituform Pacific P/L.
2. Abergeldie Watertech P/L.
3. Interflow P/L.
4. Relining Solutions P/L.

The tenders were assessed based on the following criteria:

1. Conformity with the tender documents.
2. Cost of work.
3. Safety management systems
4. Quality management
5. Industry reputation

Reference checks were conducted on all tenderers to assist with the tender evaluation. The tenders were evaluated by technical staff of Blayney and Cabonne Council's. The following table shows the results of the evaluation.

Tenderer	Evaluation score
Insituform Pacific P/L	Non-Conforming
Abergeldie Watertech P/L	97.7
Interflow P/L	87.0
Relining solutions P/L	81.6

Abergeldie Watertech P/L has obtained the highest score in the tender evaluation. It is recommended that Council award the tender to Abergeldie Watertech and affix the common seal on the contract.

Issues:

Nil anticipated.

Budget Implications:

The total budget for the sewer relining project is \$210,000. The tender requires a schedule of rates for the works to be undertaken. The works will be completed within the budget amount allocated for these works.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

15) BROWNS CREEK ROAD REHABILITATION

Department: Infrastructure Services

Author: Manager Operations

CSP Link: 4.1 Adequate provision of transport, roads, rail, information and communication technologies and community social assets.

File No: RD.MT.1

Recommendation:

That Council vote \$319,897 in the 2015/16 Financial Year for works on Browns Creek Road from the increased Roads to Recovery funding.

Reason for Report:

To inform Councillors of the proposed treatment on Browns Creek Road, the estimated budget required for these works, and seek approval for the allocation of Council's increased Roads to Recovery budget to the project.

Report:

As Councillors were notified in September, Council Officers have developed a proposal for the rehabilitation of Browns Creek Road to enable it to cope with the heavy vehicle loads that are imposed on it.

As a result of JR Richards contract for green waste, it is expected that an additional 6,000 tonne per annum will be transported into Australian Native Landscapes, increasing the load experienced by this road.

This road is currently a Class 2 road from Orange Road for a total of 7.1km.

Investigative Works

In the last 2 months Council has undertaken a detailed geotechnical assessment of the 7.1km of Browns Creek Road from Orange Road, through to the entrance to Australian Native Landscapes. The results of this assessment has informed the development of a treatment proposal for this length of Browns Creek Road.

From the results received, it is apparent that there are 2 distinct segments requiring a varying overlay depth to ensure adequate strength for the heavy loads experienced.

The works proposed to rehabilitate this road are as follows:

- Excavation of effective table drains along the route;
- Dig out and replacement of all 'shoves' along the route;
- Gravel overlay and chemical stabilisation for strengthening, with crossfall correction;
- Laying of a 20/10mm seal to cope with heavy vehicle loads.

- Line-marking of centreline, guide posting, and signage in accordance with Australian Standards

Councillors should note that this proposal does not include any widening or realignment of the existing road.

The estimate for these works is \$2,349,100.

Funding Options

Within the current Long Term Financial Plan, \$1,170,076 is currently available for rehabilitation works on Class 2 roads within the next 4 years as follows:

- 2016/17 - \$359,551
- 2018/19 - \$418,778
- 2019/20 - \$391,747

In addition to the monies already allocated, Council is receiving an additional \$319,897 in 2015/16 and \$858,390 in 2016/17, from the increased Roads to Recovery funding. This increased funding was announced by the Australian Government earlier this year.

With the increased Roads to Recovery funding, the total money available to be allocated to Browns Creek Road is \$2,348,363, which is considered sufficient to fund this project.

This provides the following allocations over the coming 4 years:

- 2015/16 - \$319,897
- 2016/17 - \$1,217,941
- 2018/19 - \$418,778
- 2019/20 - \$391,747

Staging of Works

As the funding is available over the coming 4 years, it is required to stage the project. The proposed staging is as follows:

- 2015/16 – Completion of drainage works for full 7.1km length;
- 2016/17 – Completion of works from Orange Road for approximately 4.5km;
- 2018/19 – Completion of works from approximately 4.5km to 5.8km;
- 2019/20 – Completion of works from approximately 5.8km to 7.1km.

Issues:

Upon review of the proposed works program over the coming 4 years; the following issues have been identified, and solutions proposed.

Councils current Workforce Strategy, and increased staffing levels associated with the restructure of the Infrastructure Services Department were established prior to Council being provided additional Roads to Recovery funding, or the need to prioritise the addition of the Browns Creek project.

In 2015/16 it is therefore proposed to undertake the drainage works by utilising contractors on Council's Goods and Services Panel, with oversight by Council Officers.

At present, Council's proposed program of works for 2017/18 currently has capacity for additional works to be delivered, therefore in order to prioritise Browns Creek Road it is proposed to defer works on Mandurama Road in the 2016/17 financial year to 2017/18.

Budget Implications:

These works will require the voting of funding from the increased Roads to Recovery allocation to the works on Browns Creek Road in this financial year.

Further, it will be required that funding in future financial years be allocated to this project, and this will be undertaken during the review to the Long Term Financial Plan for the coming years.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

16) MINUTES OF THE BLAYNEY TRAFFIC COMMITTEE MEETING HELD ON FRIDAY 23 OCTOBER 2015

Department: Infrastructure Services

Author: Manager Infrastructure

CSP Link: 4.1 Adequate provision of transport, roads, rail, information and communication technologies and community social assets.

File No: TT.ME.1

Recommendation:

1. That Council accept the Minutes of the Blayney Traffic Committee Meeting, held on Friday 23 October 2015.
2. That Council provides in principal support to the Millfest to be held Saturday 12 December 2015 and advises Council to seek clarification on the set-up and exercise of the Traffic Control Plan and subject to the following conditions:
 - a. All implementation and Traffic Control works and Plans are to be completed by persons qualified to do so.
 - b. The Event Organiser is to notify all Emergency Services of the event and associated road closures, including Blayney Hospital.
 - c. The Event Organiser is to notify all business proprietors and residents affected by the event at least 7 days prior to the event.
 - d. The Event Organiser will, advertise the temporary road closures, at least seven days prior to the event, in the local media.
3. That Council monitor the parking of vehicles at 10 Osman Street, Blayney and pass concerns onto Local Police.
4. Council liaise with the Golden Memories Museum, Millthorpe on location of disabled car space parking area or consider an amendment/modification of Development Application.
5. That Council is required to submit a Development Application to the Roads and Maritime Services with detailed plans for the proposed entry way into Redmond Oval, Millthorpe and also addressing the requirements for disabled parking spaces.
6. That Council would have concerns with the placement of a mirror at the rail underbridge on Newbridge Road as it may provide a false sense of safety.
7. That Council do a review/inspection of signage along Burnt Yards Road and lodge an application for Traffic Efficiency Program Funding in 2016/17. Appropriate warning signage advising of corner after rise near recent accident location.
8. That Council write to the proponent advising a NO THROUGH ROAD signage will be installed at the end of the sealed road into Marshalls Lane and Council will continue to monitor traffic flow.
9. Council to review/inspect the intersection at Collins/Belubula Street,

Carcoar and consult with users of Collins Street in regards to appropriate signage.

**MINUTES OF THE BLAYNEY TRAFFIC COMMITTEE MEETING HELD ON
FRIDAY 23 OCTOBER 2015 AT THE BLAYNEY SHIRE COMMUNITY
CENTRE – CADIA ROOM**

Meeting commenced at 1:30pm.

PRESENT

Deanne Freeman (Roads & Maritime Services), Prue Britt (Roads & Maritime Services), Cr Kevin Radburn (Chair), Geoff Paton (Blayney Shire Council), Craig Simpson (NSW Police), Nikki Smith (Blayney Shire Council).

APOLOGIES

Reg Rendall (Paul Toole Representative), Iris Dorsett (Road Safety Officer).

CONFIRMATION OF MINUTES

RECOMMENDED: That the minutes of the previous Traffic Committee Meeting held on February 2015 be confirmed to be a true and accurate record of that meeting. (Cr Radburn, Craig Simpson)

MATTERS ARISING FROM MINUTES

Council to follow-up Minute 20150821:03 –Newman’s Bus Service – Caution Bus Turning Sign, Prue Britt (RMS) advised this is an issue for Council to deal with between the Bus Operator and Department of Transport in relation to bus size, number of children being picked up and the RMS do not need to be involved.

B Double Old Lachlan Road

Council have placed traffic control counters on Old Lachlan Road (between the section from Hobbys Yards and Three Brothers Road).

CORRESPONDENCE

20151023:01 – Lyndhurst – Hay Street Traffic Calming

ACTION: Noted.

GENERAL BUSINESS

20151023:02 – Boomerang March – Traffic Management Plan 2015

ACTION: Noted, received Traffic Management Plan 2015.

20151023:03 – Millfest – Traffic Control Plan

RECOMMENDED: That Council provides in principal support to the Millfest to be held Saturday 12 December 2015 and advises Council to seek clarification on the set-up and exercise of the Traffic Control Plan and subject to the following conditions:

- a. All implementation and Traffic Control works and Plans are to be completed by persons qualified to do so.
- b. The Event Organiser is to notify all Emergency Services of the event and associated road closures, including Blayney Hospital.
- c. The Event Organiser is to notify all business proprietors and residents affected by the event at least 7 days prior to the event.
- d. The Event Organiser will, advertise the temporary road closures, at least seven days prior to the event, in the local media. (Cr Radburn, Craig Simpson).

20151023:04 – 10 Osman Street – Parking

RECOMMENDED: That Council monitor the parking of vehicles at 10 Osman Street, Blayney and pass concerns onto Local Police. (Prue Britt/Craig Simpson)

20151023:05 – Golden Memories Museum – Disable Parking Area

RECOMMENDED: Council liaise with the Golden Memories Museum, Millthorpe on location of disabled car space parking area or consider an amendment/modification of Development Application. (Prue Britt/Cr Radburn)

20151023:06 – Redmond Oval – Concept Layout

RECOMMENDED: That Council is required to submit a Development Application to the Roads and Maritime Services with detailed plans for the proposed entry way into Redmond Oval, Millthorpe and also addressing the requirements for disabled parking spaces. (Prue Britt/Craig Simpson)

20151023:07 – Newbridge Road – Mirror

RECOMMENDED: That Council would have concerns with the placement of a mirror at the rail underbridge on Newbridge Road as it may provide a false sense of safety. (Cr Radburn/Prue Britt)

20151023:08 – Burnt Yards Road – Signage

RECOMMENDED: That Council do a review/inspection of signage along Burnt Yards Road and lodge an application for Traffic Efficiency Program Funding in 2016/17. Appropriate warning signage advising of corner after rise near recent accident location. (Cr Radburn/Craig Simpson)

INFORMAL MATTERS

20151023:09 – Carcoar Cup

Noted. Council to seek further clarification of directional maps for the Carcoar Cup Traffic Control Plan.

20151023:10 - Monthly Road Safety Reports – July, August and September 2015.

Reports were noted.

20151023:11 –Chifley Local Area Command - Serious/Fatal Motor Vehicle Accidents Reports – August and September 2015.

Reports were noted.

20151023:12 – Marshalls Lane – Signage

RECOMMENDED: That Council write to the proponent advising a NO THROUGH ROAD signage will be installed at the end of the sealed road into Marshalls Lane and Council will continue to monitor traffic flow. (Cr Radburn/Craig Simpson)

20151023:13 – Intersection Collins/Belubula Street Carcoar

RECOMMENDED: Council to review/inspect the intersection at Collins/Belubula Street, Carcoar and consult with users of Collins Street in regards to appropriate signage. (Prue Britt/Craig Simpson)

FUTURE MEETING DATES

- Friday 11 December 2015

MEETING DATES FOR 2016

- Friday, 19 February 2016
- Friday, 15 April 2016
- Friday, 17 June 2016
- Friday, 19 August 2016
- Friday, 21 October 2016
- Friday, 9 December 2016

MEETING CLOSED

The meeting closed at 2.30pm.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

17) NSW ENVIRONMENTAL TRUST - HOME COMPOSTING GRANT

Department: Planning and Environmental Services

Author: Director Planning and Environmental Services

CSP Link: 4.5 Sustainable Waste Management.

File No: WM.SP.4

Recommendation:

That Council supports application to the NSW Environmental Trust for a contribution of \$50,000 under Round 3 of the Waste Less, Recycle More Organics Infrastructure Fund to implement a home composting project within the Blayney Shire Local Government Area.

Reason for Report:

For Council to resolve if it wishes to apply to the NSW Environmental Trust for a contribution of \$50,000 to implement a home composting project within the Blayney Shire Local Government Area.

Report:

The NSW Environmental Trust and the NSW EPA are inviting applications to round 3 of the Organics Infrastructure (Large and Small) Grants Program. Applications close 1 December 2015. **Grants of between \$5,000 and \$75,000 are available to NSW Councils to cover up to 50% of the total cost of a project.**

Initial calculations anticipate up to 700 composting bins could be supplied free of charge to premises within the Blayney Shire Council for a total project cost of \$100,000 (\$50,000 from NSW Environmental Trust and \$50,000 from Councils Domestic Waste Management Reserve).

It would be proposed that only those who receive kerbside domestic waste collection services would be eligible for free composting bins in order to specifically reduce the volume of waste disposed of at the Blayney Waste Facility.

The proposed home composting would achieve an exceptional environmental outcome and additionally reduce the amount of waste deposited at the Blayney Waste Facility.

The project is required to be completed by 30 June 2017 and therefore would be proposed to be implemented in the 2016/17 financial year.

Issues:

Nil.

Budget Implications:

The NSW Environmental Trust will cover up to a maximum 50% of any project. With a total project budget of \$100,000 Council will need to contribute \$50,000 which is proposed to be funded from the Domestic Waste Management Reserve therefore having no impact on unrestricted cash or the operational budget.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

Matters to be dealt with in closed committee

In accordance with the Local Government Act (1993) and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

18) INALA UNITS

This matter is considered to be confidential under Section 10A(2) (b) (c) of the Local Government Act, as it deals with the personal hardship of any resident or ratepayer; AND information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.